

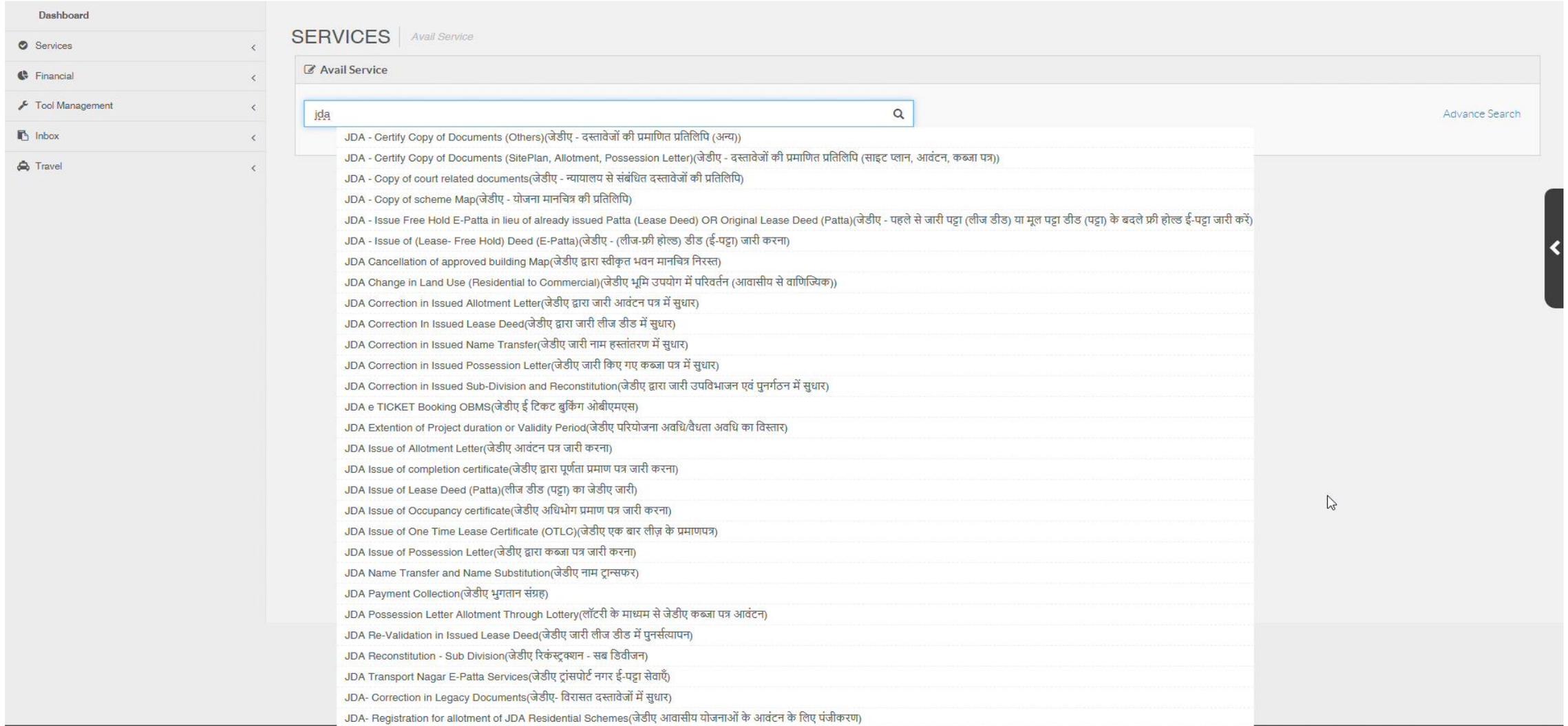
जयपुर विकास प्राधिकरण की अनुमोदित योजनाओं की ऑनलाईन
सर्विसेज

जेडीए जारी पट्टा के बदले में फ्री-होल्ड पट्टा
(Issue Free Hold E-Patta in lieu of
Already issued Patta) करने आवेदन

1. ई-मित्र का डैशबोर्ड पर जाकर आपको Utility Type Service में सर्च करना है।

The screenshot displays the e-mitra portal interface for the Government of Rajasthan. At the top, the header includes the Government of Rajasthan logo, the Department of Information Technology & Communication, and contact information for Register/Complaint. The user's name, JPRATANWARMANISH, and role, KIOSK TRANSACTION USER, are visible in the top right. The dashboard shows the user's category as 'C' and various wallet balances: WALLET (₹ 888,065.00), SECURITY WALLET (₹ 1,338.16), COMMISSION (Last Month) (₹ 2,163.90), TDS (₹ -26.24), and DUES (₹ 0.00). A 'Refill Wallet' button is present. The main content area features two promotional banners. The left banner promotes energy-saving products from 'एनजी एफिएचएच सीरिसेज लिमिटेड' (NFC Energy Solutions Limited) and includes a 'POWER SAVING GUIDE' badge. The right banner is a large advertisement for 'ई-मित्र धारकों के लिए सुनहरा अवसर!' (Golden opportunity for e-mitra users!) offering a 50% discount on electricity bills through the 'आवास फायनेंसियर्स द्वारा' (through Housing Finance Companies). Below the banners, there are navigation options: 'Download Certificate', 'Action request', 'Quick Services', 'Favorite Service', and 'Favorite Pages'. At the bottom, there are buttons for 'Application Type Services' and 'Utility Type Services', with a mouse cursor pointing to the latter.

2. सर्च बॉक्स दिखाई देगा, जिसमें JDA टाइप करने पर आपको जयपुर विकास प्राधिकरण द्वारा संचालित सभी ऑनलाईन सर्विसेज दर्शित होगी। आवश्यकतानुसार सर्विस चयन की जा सकती है। जैसे:- Issue Free Hold E-Patta in lieu of Already issued Patta



The screenshot displays the JDA Services portal interface. On the left, there is a navigation menu with options: Dashboard, Services, Financial, Tool Management, Inbox, and Travel. The main content area is titled 'SERVICES' and includes a sub-link 'Avail Service'. Below this, there is a search bar containing the text 'Jda'. A dropdown menu lists various services available for selection. The services listed are:

- JDA - Certify Copy of Documents (Others)(जेडीए - दस्तावेजों की प्रमाणित प्रतिलिपि (अन्य))
- JDA - Certify Copy of Documents (SitePlan, Allotment, Possession Letter)(जेडीए - दस्तावेजों की प्रमाणित प्रतिलिपि (साइट प्लान, आवंटन, कब्जा पत्र))
- JDA - Copy of court related documents(जेडीए - न्यायालय से संबंधित दस्तावेजों की प्रतिलिपि)
- JDA - Copy of scheme Map(जेडीए - योजना मानचित्र की प्रतिलिपि)
- JDA - Issue Free Hold E-Patta in lieu of already issued Patta (Lease Deed) OR Original Lease Deed (Patta)(जेडीए - पहले से जारी पट्टा (लीज डीड) या मूल पट्टा डीड (पट्टा) के बदले फ्री होल्ड ई-पट्टा जारी करें)
- JDA - Issue of (Lease- Free Hold) Deed (E-Patta)(जेडीए - (लीज-फ्री होल्ड) डीड (ई-पट्टा) जारी करना)
- JDA Cancellation of approved building Map(जेडीए द्वारा स्वीकृत भवन मानचित्र निरस्त)
- JDA Change in Land Use (Residential to Commercial)(जेडीए भूमि उपयोग में परिवर्तन (आवासीय से वाणिज्यिक))
- JDA Correction in Issued Allotment Letter(जेडीए द्वारा जारी आवंटन पत्र में सुधार)
- JDA Correction In Issued Lease Deed(जेडीए द्वारा जारी लीज डीड में सुधार)
- JDA Correction in Issued Name Transfer(जेडीए जारी नाम हस्तांतरण में सुधार)
- JDA Correction in Issued Possession Letter(जेडीए जारी किए गए कब्जा पत्र में सुधार)
- JDA Correction in Issued Sub-Division and Reconstitution(जेडीए द्वारा जारी उपविभाजन एवं पुनर्गठन में सुधार)
- JDA e TICKET Booking OBMS(जेडीए ई टिकट बुकिंग ओबीएमएस)
- JDA Extension of Project duration or Validity Period(जेडीए परियोजना अवधि/वैधता अवधि का विस्तार)
- JDA Issue of Allotment Letter(जेडीए आवंटन पत्र जारी करना)
- JDA Issue of completion certificate(जेडीए द्वारा पूर्णता प्रमाण पत्र जारी करना)
- JDA Issue of Lease Deed (Patta)(लीज डीड (पट्टा) का जेडीए जारी)
- JDA Issue of Occupancy certificate(जेडीए अधिभोग प्रमाण पत्र जारी करना)
- JDA Issue of One Time Lease Certificate (OTLC)(जेडीए एक बार लीज के प्रमाणपत्र)
- JDA Issue of Possession Letter(जेडीए द्वारा कब्जा पत्र जारी करना)
- JDA Name Transfer and Name Substitution(जेडीए नाम ट्रांसफर)
- JDA Payment Collection(जेडीए भुगतान संग्रह)
- JDA Possession Letter Allotment Through Lottery(लॉटरी के माध्यम से जेडीए कब्जा पत्र आवंटन)
- JDA Re-Validation in Issued Lease Deed(जेडीए जारी लीज डीड में पुनर्सत्यापन)
- JDA Reconstitution - Sub Division(जेडीए रिकंस्ट्रक्शन - सब डिवीजन)
- JDA Transport Nagar E-Patta Services(जेडीए ट्रांसपोर्ट नगर ई-पट्टा सेवाएँ)
- JDA- Correction in Legacy Documents(जेडीए- विरासत दस्तावेजों में सुधार)
- JDA- Registration for allotment of JDA Residential Schemes(जेडीए आवासीय योजनाओं के आवंटन के लिए पंजीकरण)

3. इसके बाद आप द्वारा चयनित सर्विस का आवेदन फॉर्म दिखाई देगा। इसमें आपको वांछित विवरणों का इन्द्राज करना है।

Step 1 Applicant Detail 2 Service 3 Property 4 Uploaded Documents 5 Counselling Date & Time 6 Final Submission

Apply for Service

Applicant Detail

Salutation Mr. श्री	*Name of Applicant(s) applying for service prefix (if any) Like Company Name JARIYE Name Must be same as Aadhar postfix (if any) Like THROUGH Company Name Applicant Name can be modified[spelling correction] at Counseling.	*Mobile Number
Relation S/o पुत्र	Salutation Mr. श्री	*Father/Husband Name
*Address		Whats App No.
Property Purchase through JDA Auction No		E-Mail ID
*Photo ID Proof -Select-	*Upload ID Proof Choose file No file chosen	*Upload Photo Choose file No file chosen

Add Power of Attorney (POA) If Required Add More Applicant Continue

4. अगर आवेदक एक से अधिक है तो आप Add More Applicant का चयन करे, उसके बाद प्रदर्शित विन्डो में वांछित विवरणों का इन्द्राज कर Save पर क्लिक करना है।

service.jaipurjda.org/CitizenServices/Ticket

JDA

Step 4 Applicant Detail

6 Final Submit

More Applicant

Salutation	Name of Applicant(s)	Photo ID Proof	Upload Photo
Mr. श्री	Name Must be same as Aadhar	Aadhaar Card	Choose file No file chosen
Relation	Salutation	Father/Husband Name	Upload ID Proof
S/o पुत्र	Mr. श्री		Choose file No file chosen
Mobile Number	E-Mail ID		
Address			
Save			

Login credentials will be sent to this Mobile No.

You are requested to regularly check Dashboard for Notifications, Demands, and other Queries.

Relation	Salutation	*Father/Husband Name	Whats App No.
S/o पुत्र	Mr. श्री	trivedi	9799283408
*Address	E-Mail ID		
jaipur			
Property Purchase through JDA Auction	*Photo ID Proof	*Upload ID Proof	*Upload Photo
	Aadhaar Card	Choose file jda service- emitra.jpg	Choose file jda service- emitra.jpg

5. अगर आवेदन मुख्तारनामा (Power of Attorney (POA)) द्वारा किया गया है तो आप Add Power of Attorney (POA) if Required का चयन करे, उसके बाद प्रदर्शित विन्डो में वांछित विवरणों का इन्द्राज कर Save पर क्लिक करना है।

The screenshot displays the 'Add Power Of Attorney' form on the JDA online service interface. The form is titled 'Add Power Of Attorney' and contains the following fields:

- Salutation: Mr. श्री
- Name of Applicant(s): Name Must be same as Aadhar
- Photo ID Proof: Aadhaar Card
- Upload Photo: Choose file | No file chosen
- Relation: S/o पुत्र
- Salutation: Mr. श्री
- Father/Husband Name: trivedi
- Upload ID Proof: Choose file | No file chosen
- Mobile Number: [Empty]
- E-Mail ID: [Empty]
- Address: jaipur

Below the form, there are instructions and a 'Continue' button. The instructions include:

- Applicant Name can be modified[spelling correction] at Counseling.
- Name Of Applicant must be the same as on your Aadhaar Card.
- Applicant Mobile Number will become SSO Login Name for JDA Online Service.
- Login credentials will be sent to this Mobile No.
- You are requested to regularly check Dashboard for Notifications, Demands, and other Queries.

The 'Continue' button is located at the bottom right of the form.

इसके बाद आपको Continue पर क्लिक करना है। इस प्रकार आपके द्वारा Application Detail की प्रक्रिया पूर्ण हो जायेगी।

नोट:- इस बात का विशेष ध्यान रखे कि समस्त सूचनायें आवेदनकर्त्ता की ही होनी चाहिए। स्वयं की कोई भी डिटेल्स आवेदन में इन्द्राज नहीं करेंगे।

6. Issue Free Hold E-Patta in lieu of Already issued Patta ऑनलाईन सर्विस की सब-कैटेगरी का आवश्यकतानुसार चयन कर Continue बटन पर क्लिक करना है।

The screenshot shows a multi-step process for applying for Patta. The progress bar at the top indicates that Step 1 (Applicant Detail) is completed, and Step 2 (Service) is the current step. The application number is 219981, and the selected service is Registered Lease Deed (Patta).

Step 1 Applicant Detail **2 Service** **3 Property** **4 Uploaded Documents** **5 Counselling Date & Time** **6 Final Submission**

Application No. : 219981

Service Selected -- Registered Lease Deed (Patta)

Select Service

A. Issue Free Hold E-Patta in lieu of already issued Patta (Lease Deed) | Original Lease Deed (Patta)

- i. Registered Lease Deed (Patta)
- ii. Lease Deed (Patta) Issued and Name Transferred
- iii. Lease Deed (Patta) Issued and Land Subdivided
- iv. Lease Deed (Patta) Issued and Land Reconstituted
- v. Lease Deed (Patta) Issued and Land use Changed
- vi. Lease Deed (Patta) Issued but not Registered
- vii. Lease Deed (Patta) Issued and purchased through Registered Sale Deed
- viii. Lease Deed (Patta) received through Gift Deed
- ix. Lease Deed (Patta) received through Relinquish Deed (Hak Tyag)
- x. Lease Deed (Patta) received through Will
- xi. Lease Deed (Patta) issued by directions of Court
- xii. Lease Deed (Patta) Death Certificate

Service Selected → Registered Lease Deed (Patta)

7. इसके बाद Property Detail में आवेदित भूखण्ड का विवरण सर्च करने हेतु 03 विकल्प दिये गये है। जैसे:- सर्विस नम्बर के माध्यम से, योजना का नाम तथा Advance Search

अगर आवेदक को सर्विस नम्बर पता है तो आप सर्विस नम्बर के माध्यम का चयन कर सर्विस नम्बर इन्द्राज कर Pick बटन पर क्लिक करना है।

JDA Jaipur Development Authority : Property Services

Step 1 Applicant Detail 2 Service 3 Property 4 Uploaded Documents 5 Counselling Date & Time

Application No. : 218117 Service : Name Transfer | Sub Service : JDA/ Niji Khatedar/ Ring Road etc. | Mode : JDA Lease Deed (Patta) Issued | Purchased from Original Allottee Through Sale Deed

Property Detail

Find Through Property Service No. Find Through Scheme Name Advance Search

If you know property service no. :-

Service No

Service No

8. यदि आवेदक को सर्विस नम्बर पता नहीं है, उसे केवल भूखण्ड की योजना नाम का पता है तो आप Find Through Scheme Name चयन कर योजना का नाम Search करने पर प्रदर्शित विन्डो में सही योजना नाम का चयन कर Select बटन पर क्लिक कर ले।

The screenshot displays the JDA (Jaipur Development Authority) Property Services web application. A modal window titled "Search Scheme" is open, showing a table with one entry. The table has columns for #, Zone, DeveloperName, SchemeName, Sector, Location, and Action. The entry shows #1, Zone-08, NIJI KHATEDAR, KHUSHI VIHAR, and GANPATPURA. A "Select" button is highlighted over the Action column. Below the table, it says "Showing 1 to 1 of 1 entries" and includes "Previous" and "Next" navigation buttons.

Below the modal, the "Property Detail" section is visible. It has three search options: "Find Through Property Service No.", "Find Through Scheme Name" (which is selected and highlighted in red), and "Advance Search". Under "Find Through Scheme Name", there is a text input field with "khushi vihar" entered, and "Search" and "Reset" buttons.

#	Zone	DeveloperName	SchemeName	Sector	Location	Action
1	ZONE-08	NIJI KHATEDAR	KHUSHI VIHAR		GANPATPURA	Select

9. इसके बाद आवेदक का भूखण्ड संख्या का चयन करे। जैसे कि नीचे दिये गये चित्र में प्रदर्शित है।

Property Search

Zone : ZONE-08
Scheme Name : KHUSHI VIHAR
Developer Name : NIJI KHATEDAR
Location : GANPATPURA

Show 10 entries

Search:

Action	SerNo	PlotNo	Plot Use
Select	2054000011	P1	Park
Select	2054000015	F1	Facility Area
Select	2054000017	C1	Commercial
Select	2054000010	1	Residential
Select	2054003677	C2	Commercial
Select	2054000027	2	Residential
Select	2054000012	F2	Facility Area
Select	2054000034	3	Residential
Select	2054000013	F3	Facility Area
Select	2054003716	C3	Commercial

Showing 1 to 10 of 357 entries

Previous 1 2 3 4 5 ... 36 Next

10. भूखण्ड संख्या का चयन उपरान्त भूखण्ड का विवरण प्रदर्शित होगा, जिसमें जविप्रा में उक्त भूखण्ड के संबंध में दर्ज मालिकाना विवरण दर्शित हो जायेगा। इसके बाद Continue बटन पर क्लिक करना है।

The screenshot shows the JDA (Jain Development Authority) Property Details form. A modal window is open, displaying the following information:

Property Details	
Developer Category :	Private
Zone Name :	ZONE-08
Service No :	2054002915
Developer Name :	NIJI KHATEDAR
Scheme Name :	KHUSHI VIHAR
Sector & Plot No :	63

Owner Details	
Owner Name :	MAHENDRAAGRAWAL
Father/Husband Name :	badrinarayan agrawal
Area Unit :	SQ. YARD
Plot Area as per Site Plan:	246.70
UseDesc:	Residential

Note: Fill Area only if you need Sudivision/Reconstitution of This Area other wise leave blank(0) this Area

Continue

If you know scheme name :-
Scheme Name Like
khushi vihar **Search** **Reset**

11. Continue बटन पर क्लिक करने पर आपको उस भूखण्ड का सम्पूर्ण विवरण जैसे- सर्विस नम्बर, योजना का नाम, भूखण्ड संख्या, क्षेत्रफल प्राप्त जायेगा, जिसे आवेदक द्वारा सावधानी पूर्वक अवलोकन उपरान्त Continue बटन पर क्लिक करे। इस प्रकार आपके द्वारा Property Details की प्रक्रिया पूर्ण हो जायेगी।

The screenshot displays the JDA (Jaipur Development Authority) Property Services interface. At the top, there is a navigation bar with the JDA logo, the text 'JDA Jaipur Development Authority : Property Services', a home icon, and a user greeting 'Welcome Guest'. Below the navigation bar is a progress bar with six steps: 'Step 1 Applicant Detail', '2 Service', '3 Property', '4 Uploaded Documents', '5 Counselling Date & Time', and '6 Final Submission'. The '3 Property' step is currently active. Below the progress bar, the application details are shown: 'Application No. : 218117 Service : Name Transfer | Sub Service : JDA/ Niji Khatedar/ Ring Road etc. | Mode : JDA Lease Deed (Patta) Issued | Purchased from Original Allottee Through Sale Deed'. A 'Continue' button is visible on the left. The main content area features a table with the following data:

Service No	Scheme	Sector & Plot No	Area	Area Unit	Owner Name	Action	#
2054002915	KHUSHI VIHAR	63	246.70	SQ. YARD	MAHENDRA AGRAWAL	Pick This Property for Sub Division(Only if Sub Division Required)	Delete

Below the table, there is another 'Continue' button.

12. Witness Detail में गवाह विवरण का इन्द्राज किया जायेगा तथा संबंधित दस्तावेज अपलोड कर Continue बटन पर क्लिक करे। इस प्रकार आपके द्वारा Witness Details की प्रक्रिया पूर्ण हो जायेगी।

**JDA**  **Jaipur Development Authority : Property Services**  Welcome PRAMOD PAREEK -

Add Witness Details For EPatta

Step 1 Applicant Detail 2 Service 3 Property 3.1 Witness Details 4 Uploaded Documents 5 Counselling Date & Time 6 Final Submission

Application No. : 220043

Service : Issue Free Hold E-Patta in lieu of already issued Patta (Lease Deed) | Sub Service : Original Lease Deed (Patta) | Mode : Registered Lease Deed (Patta)

Salutation	Name of Witness	Photo ID Proof	Upload Photo
<input type="text" value="Mr. श्री"/>	<input type="text" value="Name Must be same as Aadhar"/>	<input type="text" value="Aadhaar Card"/>	<input type="button" value="Choose File"/> No file chosen
Relation	Salutation	Father/Husband Name	Upload ID Proof
<input type="text" value="S/o पुत्र"/>	<input type="text" value="Mr. श्री"/>	<input type="text"/>	<input type="button" value="Choose File"/> No file chosen
Mobile Number	E-Mail ID		
<input type="text"/>	<input type="text"/>		
Address			
<input type="text"/>			

13. Lease Hold to Free Hold Detail में उक्त भूखण्ड में पूर्व जारी पट्टा का विवरण इन्द्राज कर Continue बटन पर क्लिक करें। इस प्रकार आपके द्वारा Lease Hold to Free Hold Detail की प्रक्रिया पूर्ण हो जायेगी।

JDA Jaipur Development Authority : Property Services

Welcome PRAMOD PAREEK

Step 1 Applicant Detail 2 Service 3 Property 3.1 Lease Hold to Free Hold 4 Uploaded Documents 5 Counselling Date & Time 6 Final Submission

Application No. : 220043

Service : Issue Free Hold E-Patta in lieu of already issued Patta (Lease Deed) | Sub Service : Original Lease Deed (Patta) | Mode : Registered Lease Deed (Patta)

Property Detail : B46 BHASKAR ENCLAVE-II Private ZONE-08

Lease Hold (Patta) Detail

Note :-
-You need to fill Lease Deed(Patta) Detail (Registered / UnRegistered).

Issuing Authority *
Jaipur Development Authority

Patta No

Area *

Use *
Residential - आवासीय

Salutation **Patta Owner Name ***
Mr. &

Patta Owner Address

Tick if Applicant is Original Patta Owner

Relation **Salutation** **Patta Owner FH Name**
S/o Mr. &

Patta Owner Mobile

Is Mortgage

If Mortgage then fill Name of Financial Instution **Address of Financial Instution** **Loan Account No**

13. Patta Hierachy Detail में उक्त भूखण्ड में जारी नाम हस्तान्तरण, उपविभाजन, पुनर्गठन का विवरण इन्द्राज कर Continue बटन पर क्लिक करे। इस प्रकार आपके द्वारा Patta Hierachy Detail की प्रक्रिया पूर्ण हो जायेगी।

The screenshot displays the JDA (Jaipur Development Authority) Property Services portal. The header includes the JDA logo, the text "JDA", and "Jaipur Development Authority : Property Services". A user is logged in as PRAMOD PAREEK. The main content area shows a progress bar with steps: 1 Applicant Detail (completed), 2 Service (completed), 3 Property (completed), 3.1 Lease Hold to Free Hold (completed), 3.2 PattaHierarchy (current step), 4 Uploaded Documents, 5 Counselling Date & Time, and 6 Final Submission. Below the progress bar, the application number is 220043. The service is "Issue Free Hold E-Patta in lieu of already issued Patta (Lease Deed)" and the sub-service is "Original Lease Deed (Patta)". The property detail is "B46 BHASKAR ENCLAVE-II Private ZONE-08". The form is titled "Other Document Issued (like Name Transfer, Sub division, Reconstitution) Detail" and contains a note: "Note :- You need to fill Other Document Issued (like Name Transfer, Sub division, Reconstitution) Detail (if Any) else click on continue". The form fields include: "Any Other Document Issued (like Name Transfer, Sub division, Reconstitution) *" with a dropdown menu showing "-Select-"; "Document No"; "Document Issue Date *"; "Issuing Authority *"; "Issue in the Name *"; and "Address". There are "Save" and "Continue" buttons at the bottom right of the form.

JDA Jaipur Development Authority : Property Services

Welcome PRAMOD PAREEK

Step 1 Applicant Detail 2 Service 3 Property 3.1 Lease Hold to Free Hold 3.2 PattaHierarchy 4 Uploaded Documents 5 Counselling Date & Time 6 Final Submission

Application No. : 220043

Service : Issue Free Hold E-Patta in lieu of already issued Patta (Lease Deed) | Sub Service : Original Lease Deed (Patta) | Mode : Registered Lease Deed (Patta)

Property Detail : B46 BHASKAR ENCLAVE-II Private ZONE-08

Other Document Issued (like Name Transfer, Sub division, Reconstitution) Detail

Note :-
-You need to fill Other Document Issued (like Name Transfer, Sub division, Reconstitution) Detail (if Any) else click on continue

Any Other Document Issued (like Name Transfer, Sub division, Reconstitution) *

-Select-

Document No

Document Issue Date *

Issuing Authority *

Issue in the Name *

Address

Save Continue

14. Patta Registry Detail में उक्त भूखण्ड का सब-रजिस्ट्रार कार्यालय द्वारा पंजीकृत पट्टा का विवरण इन्द्राज कर Continue बटन पर क्लिक करे। इस प्रकार आपके द्वारा Patta Registry Detail की प्रक्रिया पूर्ण हो जायेगी।

JDA Jaipur Development Authority : Property Services Welcome PRAMOD PAREEK

Step 1 Applicant Detail 2 Service 3 Property 3.1 Lease Hold to Free Hold 3.2 PattaHierarchy 3.3 PattaRegistry 4 Uploaded Documents 5 Counselling Date & Time

6 Final Submission

Application No. : 220043

Service : Issue Free Hold E-Patta in lieu of already issued Patta (Lease Deed) | Sub Service : Original Lease Deed (Patta) | Mode : Registered Lease Deed (Patta)

Property Detail : B46 BHASKAR ENCLAVE-II Private ZONE-08

Registry Detail

Note :-
-You need to fill Registry Details (if Any) else click on continue

Registry Type *	Patta (Lease Deed)	Sub Registrar Office *	-Select-
Registered Value *	0	Registry Date *	
Book No *		Jild No *	
Page No *		Serial No *	
Additional Book No		Additional Jild No	
Additional Page No From To			

15. Registry Executors Detail में पंजीकृत पट्टा के निष्पादक सब-रजिस्ट्रार कार्यालय का विवरण इन्द्राज कर Continue बटन पर क्लिक करे। इस प्रकार आपके द्वारा Patta Executors Detail की प्रक्रिया पूर्ण हो जायेगी।

The screenshot displays the JDA Property Services portal interface. The top navigation bar includes the JDA logo, the text "Jaipur Development Authority : Property Services", a home icon, and a user greeting "Welcome PRAMOD PAREEK". A left sidebar contains navigation options: Dashboard, Notifications, Apply for New Service, Reschedule Appointment, and Log Out. The main content area features a progress bar with steps: 1 Applicant Detail (completed), 2 Service (completed), 3 Property (completed), 3.1 Lease Hold to Free Hold (completed), 3.2 PattaHierarchy (completed), 3.3 PattaRegistry (completed), 3.4 Registry Executors (active), 4 Uploaded Documents, 5 Counselling Date & Time, and 6 Final Submission. Below the progress bar, the application number is 220043. The service details are: "Issue Free Hold E-Patta in lieu of already issued Patta (Lease Deed) | Sub Service : Original Lease Deed (Patta) | Mode : Registered Lease Deed (Patta)". The property detail is "B46 BHASKAR ENCLAVE-II Private ZONE-08". The "Registry Executors Detail" section is active, showing a note: "Note :- -You need to fill Registry Executors Details Then click on continue". The form includes a "Registry" dropdown menu with the selected option "Patta (Lease Deed) Sub Registrar - Jaipur-I, JDA Main Building, JDA, Jaipur 30-Apr-2025 0.00". Below this, there are input fields for "Salutation" (Mr. श्र), "Name" (highlighted in yellow), "Relation" (S/o पु), "Salutation" (Mr. श्र), and "FhName". There are also empty input fields for "Mobile" and "Address". At the bottom of the form, there are three buttons: "Save as Claimant (दावेदार)", "Save as Executant (निष्पादक)", and "Continue".

16. इसके बाद Upload Documents में आवेदित भूखण्ड से संबंधित दस्तावेज अपलोड कर देगे। जैसे कि नीचे दिये गये चित्र में प्रदर्शित है। अगर कोई दस्तावेज गलत अपलोड हो गया है तो उसे हटा सकते है। हटाया गया गलत दस्तावेज के स्थान पर सही दस्तावेज अपलोड किया जा सकता है। इसके बाद Continue बटन पर क्लिक करे। इस प्रकार Upload Document की प्रक्रिया पूर्ण हो जायेगी।

JDA

Dashboard

Notifications

Apply for New Service

Reschedule Appointment

Log Out

S.No	#	Document Type	Upload
1	Mandatory Documents	Photo ID issued by Government (Aadhar Card/ Driving License / Passport / Voter ID)	Uploaded
2	Mandatory Documents	Self-Declaration in prescribed format (प्रपत्र-1) download	Uploaded
3	Mandatory Documents	Allotment letter issued by JDA	Uploaded
4	Mandatory Documents	Photograph Showing the presence of Allottee in front of Plot with Plot Number and Name of Colony	Uploaded
5	Mandatory Documents	Affidavit of No Dispute (वाद - विवाद प्रपत्र)	Uploaded
6	Other Documents (As Applicable)	Possession Letter Issued by JDA	Upload
7	Other Documents (As Applicable)	Site Plan Issued by JDA	Upload
8	Other Documents (As Applicable)	Receipt(s) of Amount Deposited in JDA	Uploaded
9	Other Documents (As Applicable)	Name Transfer Letter issued by JDA	Upload
10	Other Documents (As Applicable)	In case property is mortgage letter from Financial Institution	Upload
11	Other Documents (As Applicable)	Original Chain of Documents if not an Original Allottee	Upload

Uploaded Documents List :

S.No	Document Type	File Type	View	Delete
1	Affidavit of No Dispute (वाद - विवाद प्रपत्र)	PDF	View	Delete
2	Allotment letter issued by JDA	PDF	View	Delete
3	Photo ID issued by Government (Aadhar Card/ Driving License / Passport / Voter ID)	PDF	View	Delete
4	Photograph Showing the presence of Allottee in front of Plot with Plot Number and Name of Colony	PDF	View	Delete
5	Receipt(s) of Amount Deposited in JDA	PDF	View	Delete
6	Self-Declaration in prescribed format (प्रपत्र-1)	PDF	View	Delete

[Continue](#)

17. इसके बाद Final Submission में Review Application पर क्लिक कर आवेदक Application, Service, Property Detail and uploaded Documents की जाँच कर सकते हैं।

The screenshot displays the JDA Property Services portal. The header includes the JDA logo, the text 'JDA', a menu icon, and 'Jaipur Development Authority : Property Services'. A home icon and 'Welcome Guest' are also visible. The main content area features a progress bar with six steps: 'Step 1 Applicant Detail', '2 Service', '3 Property', '4 Uploaded Documents', '5 Counselling Date & Time', and '6 Final Submission'. All steps are marked with green checkmarks. Below the progress bar, the 'Application No. : 226219' is displayed. A section titled 'Final Submission' contains a checked checkbox and a blue 'Review Application' button. Below this, there is an unchecked checkbox with the text 'I hereby declare that the above information is correct to the best of my knowledge.' and a brown 'Final Submission' button.

इसके बाद आवेदक द्वारा चैक बॉक्स में क्लिक कर Final Submission बटन पर क्लिक करे। इस प्रकार से आवेदन प्रक्रिया पूर्ण हो जायेगी। आवेदन की रसीद आवेदनकर्ता को प्रदान करे।