

**जयपुर विकास प्राधिकरण, जयपुर।**  
इन्दिरा सर्किल, जवाहर लाल नेहरू मार्ग, जयपुर।

क्रमांक:-जविप्रा/अधि.अभि.-1/2020-21/डी-433

दिनांक:- 22.01.2021

**बिड सूचना संख्या-अधि.अभि.-1/14/2020-21**

जयपुर विकास प्राधिकरण जोन -1 क्षेत्र में **"Maintenance of Smart Public Toilets at Rambagh Circle and Masala Chowk in Ram Niwas Bagh for a period of two years, Zone 1, JDA, Jaipur"** के लिये स्वीकृत राशि रु0 19.23 लाख की निविदा दिनांक 01.02.2021 सांय 6.00 बजे तक ऑन लाईन निविदा आमंत्रित की जाती है। विस्तृत विवरण जो कि निविदा प्रपत्र में उपलब्ध है, अधोहस्ताक्षकर्ता के कार्यालय में अथवा राजस्थान सरकार के उपापन पोर्टल [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in) or [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) एवं जयपुर विकास प्राधिकरण की वेबसाईट [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in) पर देखी जा सकती है।

UBN No. JDA.....

निविदा दाताओं को निविदा में भाग लेने हेतु आवश्यक है कि :-

1. निविदादाता जयपुर विकास प्राधिकरण की वेबसाईट [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in) पर पंजीकृत हो एवं निविदा में भाग लेने के लिये बोलीदाता को कार्य के लिये आवेदन करने पर दस्तावेज शुल्क, अमानत राशि, आर.आई.एस.एल, प्रोसेसिंग शुल्क ऑनलाईन प्रस्तुत करनी होगी।
2. ऑनलाईन निविदा प्रस्तुत करने के लिये निविदा दाताओं का राजस्थान सरकार के ई-प्रोक्यूरमेंट पोर्टल [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) पर पंजीकृत हो।

अधिशायी अभियन्ता-1  
जविप्रा, जयपुर।

**JAIPUR DEVELOPMENT AUTHORITY**

No:- JDA/EE-1/2020-21/D-433

Dated: 22.01.2021

**NOTICE INVITING NIB No. : JDA/EE-1/14/2020-21**

Online Bids are invited for **"Maintenance of Smart Public Toilets at Rambagh Circle and Masala Chowk in Ram Niwas Bagh for a period of two years, Zone 1, JDA, Jaipur"**  
Estimated cost of 19.23 Lacs upto 01.02.2021 Details may be seen in the Bidding Document at our office or the website of State Public Procurement Portal website [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in), [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) and [www.Jda.urban.rajasthan.gov.in](http://www.Jda.urban.rajasthan.gov.in).

UBN No. JDA.....

To participate in the bid, bidder has to be:

- 1- Registered on JDA website [www.jda.urban.rajasthan.gov.in](http://www.jda.urban.rajasthan.gov.in) for participating in the Bid, the Bidder has to apply for the Bid and pay the Bidding Document Fee, RISL Processing Fee and Bid Security Deposit, online only.
- 2- Registered on e-Procurement Portal of Government of Rajasthan [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) for online e-Bid submission.

Executive Engineer-1

**JAIPUR DEVELOPMENT AUTHORITY, JAIPUR****SCHEDULE AND SPECIFICATIONS**

**Name of work :- Maintenance of Smart Public Toilets at Rambagh Circle and Masala Chowk in Ram Niwas Bagh for a period of two years, Zone 1, JDA, Jaipur.**

**NOTICE INVITING NIB No. : EE-1/14/2020-21**

<b>Name &amp; Address of the Procuring Entity</b>	➤ Name: Executive Engineer-1, Jaipur Development Authority Address: (MB-FF--110, Main Building) Ram Kishore Vyas Bhavan, Indira Circle, Jawahar Lal Nehru Marg, Jaipur – 302004 (Rajasthan)
<b>Subject Matter of Procurement</b>	➤ <b>Maintenance of Smart Public Toilets at Rambagh Circle and Masala Chowk in Ram Niwas Bagh for a period of two years, Zone 1, JDA, Jaipur.</b> ➤ <b>Job No : 6/2018-19</b>
<b>Bid Procedure</b>	➤ Single stage tender (eg. Single-stage Two part (envelope ) open competitive ) eBid procedure at <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
<b>Bid Evaluation Criteria (Selection Method)</b>	➤ L1 (eg. Least Cost Based Selection (LCBS)-L1)
<b>Websites for downloading Bidding Document, Corrigendum's, Addendums, etc.</b>	➤ Websites: <a href="http://www.sppp.rajasthan.gov.in">www.sppp.rajasthan.gov.in</a> , <a href="http://www.eproc.rajasthan.gov.in">www.eproc.rajasthan.gov.in</a> , <a href="http://www.jda.urban.rajasthan.gov.in">www.jda.urban.rajasthan.gov.in</a>
<b>Website for online Bid application and payment *</b>	➤ Website: <a href="http://www.jda.urban.rajasthan.gov.in">www.jda.urban.rajasthan.gov.in</a> ➤ For participating in the Bid, the Bidder has to apply for this Bid and pay the Bidding Document Fee, RISL Processing Fee and Bid Security Deposit, online only. <ul style="list-style-type: none"><li>○ Bidding document fee: Rs. 250 /- (Rupees Five Hundred only)</li><li>○ RISL Processing Fee: Rs. 500 /- (Rupees Five Hundred only)</li></ul> Requisite Bid Security Deposit
<b>Estimated Procurement Cost</b>	➤ INR 19.23 Lacs (Rupees Nineteen Lacs twenty three thousand only)
<b>Bid Security</b>	➤ All the eligible contractors should be submit bid security declaration on non-judicial stamp of Rs. 50/- as per order issued by finance department (GF&AR) GoR dated 23.12.2020 (Declaration attached with tender document). Is is mandatory to submit bid security declaration in prescribed format along with the bid. ➤ Eligibility: Bidder who is A and AA class contractor registered in other Government Department and Bidder registered as contractor AA, A & B,C,D in JDA.
<b>Date/Time/place of Pre-Bid</b>	➤ N/A ➤ Last date of submitting of clarifications requests by the bidder <Date and Time> Addressed to the procurement Entity at <Address of Procurement entity>
<b>Applying Bid and making Online Payment on JDA Portal (<a href="http://www.jda.urban.rajasthan.gov.in">www.jda.urban.rajasthan.gov.in</a>)</b>	➤ Start Date: 25.01.2021 at 9.30 AM onwards ➤ End Date: 01.02.2021 up to 6.00 PM
<b>Bid Submission on e-procurement Portal of GOR (<a href="http://www.eproc.rajasthan.gov.in">www.eproc.rajasthan.gov.in</a>)</b>	➤ Start Date: 25.01.2021 at 9.30 AM onwards ➤ End Date: 01.02.2021 up to 6.00 PM
<b>**Date/Time/ Place of technical Bid Opening</b>	➤ N/A
<b>Date/ Time/ Place of Financial Bid Opening</b>	➤ 02.02.2021 at 1.00 PM ➤ Executive Engineer-1, (MB-FF--110, Main Building) Ram Kishore Vyas Bhavan, Indira Circle, Jawahar Lal Nehru Marg, Jaipur – 302004 (Rajasthan)
<b>Bid Validity</b>	➤ 120 days from the bid submission deadline
<b>Time period</b>	➤ 24 Months

# JAIPUR DEVELOPMENT AUTHORITY, JAIPUR

## SCHEDULE AND SPECIFICATIONS

**Name of Work: - Maintenance of Smart Public Toilets at Rambagh Circle and Masala Chowk in Ram Niwas Bagh for a period of two years, Zone 1, JDA, Jaipur**

1.	NIB No.	:	EE -1/14/2020-21
2.	Approximate cost	:	₹ 19.23 Lacs
3.	Cost of the Bid document	:	₹ 250 .00, Through On Line Payment only.
4.	Bid Processing Fees	:	₹ 500 .00 , Through On Line Payment only.
5.	Bid Security	:	All the eligible contractors should be submit bid security declaration on non-judicial stamp of Rs. 50/- as per order issued by finance department (GF&AR) GoR dated 23.12.2020 (Declaration attached with tender document). Is is mandatory to submit bid security declaration in prescribed format along with the bid. Eligibility: Bidder who is A and AA class contractor registered in other Government Department and Bidder registered as contractor AA, A & B,C,D in JDA.
6.	Download of Bid document	:	From 25.01.2021, 9.30 AM to 01.02.2021 upto 6:00 PM
7.	Upload the Bid Document	:	From 25.01.2021, 9.30 AM to 01.02.2021 up 6:00 PM
8.	Date of Pre Bid Meeting	:	N.A.
9.	Last Date of submission of Bid cost, Bid Process cost & Bid Security.	:	01.02.2021 up to 6.00 PM through online only.
10.	Date of opening of Bid	:	02.01.2021 at 1.00 PM Executive Engineer-1,(MB-FF--110, Main Building) Ram Kishore Vyas Bhavan, Indira Circle, Jawahar Lal Nehru Marg, Jaipur – 302004 (Rajasthan)
11.	Completion period of work	:	24 Months

### **SCHEDULE - A: INFORMATION USEFUL FOR THE BIDDERS:**

The Bidder should see the site and fully understand the conditions of the site before bidding and include all leads, lift etc for the material in his item rate/percentage to be quoted on the rates give in the Schedule 'G'. The work shall be carried out in accordance with the Rajasthan PWD detailed specification and to the entire satisfaction of the Engineer-In-Charge of the work.

### **SCHEDULE - B: LIST OF THE DRAWING TO BE SUPPLIED BY THE BIDDER:**

The drawing may be seen in office of the undersigned.

### **SCHEDULE - C: LIST OF THE DRAWING TO BE SUPPLIED BY THE BIDDER:**

List of the drawing to be supplied by the bidder NIL. But the bidder shall have to arrange at his own cost drawings required for the work after deposition necessary cost with JDA.

### **SCHEDULE - D: TEST OF THE MATERIALS:**

The test of the materials and workmanship shall be conducted by the JDA staff as necessary. The result of such tests should confirm to the standard laid down in the Indian standard & or the standards laid down in the detailed specification of the Public by the bidder qualified personnel as required under the bidder enlistment rules duly approved by the department shall have to be engaged at site by the Bidder. The department reserves the right to engage such staff and recover the expenses from the bidder on such account in case of his failure to do so.

**SCHEDULE - E: SAMPLES OF THE MATERIALS:**

The sample of the materials to be used by the bidder shall be deposited 15 days in advance with the Engineer In charge and be got approval by him before use.

**SCHEDULE - F: TIME OF COMPLETION:**

The work should start within \_\_\_\_\_ 7 \_\_\_\_\_ days of issue of work order and complete within time limit.

**SCHEDULE - G: ATTACHED SEPARATELY BASED ON BSR PWD, JAIPUR.**

**SCHEDULE - H: SPECIAL CONDITION:**

Attached Separately.

**SCHEDULE - I: LIST OF MATERIAL TO BE SUPPLIED BY THE DEPARTMENT:**

Cement if available in JDA store shall be issued @ the prevailing stores issue rate of JDA + 5% storage charges at the time of issue of cement.

Material if available time JDA store shall be issued @ the prevailing stores rate of JDA + 5% storage charges.

**SCHEDULE - J: COST OF BID DOCUMENTS, PROCESSING FEES & EARNEST MONEY.**

Date of submission of Bid Cost, Process Cost & EMD through online payment after registering with JDA on [www.jda.urban.rajasthan.gov.in/e-services/e-tender](http://www.jda.urban.rajasthan.gov.in/e-services/e-tender) portal. There should be a gap 3 working days between End date for Bid Applying, Online Payment & Bid Submission and Bid Opening date. In the absence of such fees the bid of respective bidder will be considered as non-responsive and shall be rejected.

**Signature of the Bidder**  
**With full Address**

**Executive Engineer-1**  
**JDA, Jaipur.**

## SPECIAL CONDITIONS

### SCHEDULE 'H'

01. Use of Bitumen mixture Tar mechanical lime grinder, cement concrete mixer & vibrator is essential for the work. Which shall have to be arranged by the bidder at his own level/cost?
02. If there is any typographical error or otherwise in the 'G' Schedule the rates given in the relevant BSR on which schedule 'G' has been prepared, shall prevail.
03. The bidder shall follow the bidder labour regulation and abolition Act 1970 & Rule 1971.
04. The JDA shall have right to cause on audit and technical examination of the work and the final bills of the bidder including all supporting vouchers, abstract etc. to be made within two years after payment of the final bills and if as a result such audit any amount is found to have been over paid/excess in respect of any work done by the bidder under the contract or any work claimed by him to have been done under this contract and found not to have been executed the bidder shall be liable to refund such amount and it shall be lawful ;for the JDA to recover such sum from him in ;the manner prescribed in special condition no. 8 or any other manner legally permissible and if it is found that the bidder was paid less then that was due to him under the contract in respect of any work executed by him under it, the amount of such under payment shall be paid bay the JDA to the bidder.
05. The bidder shall not work after the sunset and before sunrise without specific permission of the authority Engineer.
06. Whenever any claim against the bidder for the payment of a sum of money arises out or under the contracts, the JDA shall be entered to recover the sum by appropriating in part or whole of the security deposit of the bidder. In the event of the security being insufficient or if no security has been taken from the bidder then the balance of the total sum recoverable as the case may shall be deducted from any sum then due or which a any time there contract with the JDA should this sum be sufficient to recover the full amount recoverable, the bidder shall pay to JDA on demand the balance remaining due. The JDA shall further have the right to effect such recoveries under P.D.R. Act.
07. The rate quoted by the bidder shall remain valid for a period of 4(four) months from the date of opening of the bids.
08. By submission of this bid the bidder agree to abide with all printed conditions provided in the PWD manual from 64 (Chapter 3-para 36) and subsequent modification.
09. No conditions are to be added by the bidder and conditional bid is liable to be rejected.
10. All transaction in the execution of this work and this bid will be liable to sale-tax vide section 2(B) read with sub clause (4) Sale-tax Rule, 1954.
11. If any bidder withdraws his bid prior to expiry of said validity period given at S.No. 7 or mutually extended prior or makes modifications in the rates, terms and conditions of the bid within the said period which are not acceptable to the department or fails to commence the work in the specified period, fails to execute the agreement the department shall without prejudice to any, other right or remedy, be at liberty to forfeit the amount of earnest money given in any form absolutely. If any bidder, who having submitted a bid does not execute the agreement or start the work or dose not complete the work and the work has to be put to rebidding, he shall stand debarred for six months from participating of bidding in JDA in addition to forfeiture of Earnest Money / Security Deposit and other action under agreement
12. The bidder shall arrange his own machinery required for the work such as Bitumen Mixer, Hot Mix plants and paver road roller, Tarboiler, sprayer etc.
13. The bidder shall arrange his own storage tanks upto 10 Tones capacity for storing bulk bitumen wherever supplied by the department.
14. Rules regarding enlistment of bidders provide that work; upto five times limit for which they are qualified for bidding can be allotted to them Therefore, before bid the bidders will keep this in mind, and submit the details of work. Bids with incomplete or incorrect information are liable to be rejected.
15. Any material not conforming to the specifications collected at site shall have to be removed by the bidder within a period of 3 days of the instructions, issued by the Engineer-In-charge in writing. Failing which, such material shall be removed by the Engineer-In-charge at risk and the bidder after expiry of 3 days period.
16. The material collected at site and paid provisionally shall remain under the watch and ward of the bidder till it is consumed, fully on the work.
17. **The rates provided in bid documents are inclusive of all Taxes /royalty/GST.etc. Bidder will be responsible for compliance of GST Act/Rule 2017**
18. The whole cost of complying with the provisions od contract including any incidental item of execution shall be deemed to be included in the quoted price for the BOQ except any variation specifically ordered for execution under the contract.

19. Bitumen for tack coat or any other purposes, shall be applied only by a bitumen sprayer of a mechanical pressure
20. No extra lead of earth/material shall be paid over and above as specified in 'G' schedule. Source/borrow pit area for earth shall have to be arranged by the Bidder at his own cost.
21. Undersigned has full right to reject any or all bids without given any reasons.
22. Mortar of Masonry work and lean concrete will be permitted mixer with hopper.
23. As per Supreme Court decision "All contracts with Governments shall require registration of workers under the building and other construction workers (Regulation of Employment and Conditions of Service) Act, 1996 and extension of benefits to such workers under the act."
24. **Special Conditions of Contract regarding Defect Liability Period (DLP) for Roads works costing Rs. 25.00 lacs and more shall be applicable.**
25. The bidders are required to submit copy of their enlistment as bidder.
26. Conditions of RPWA-100 will be mandatory & acceptable to the bidder.
27. Any bid received with unattested cutting/overwriting in rates shall be rejected and such bidder will be debarred from bidding for three months in JDA.
28. All the provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and Rules, 2013 will be applicable. If there is any contradiction in existing special conditions and provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and Rules, 2013 provisions of THE RAJASTHAN TRANSPARENCY IN PUBLIC PROCUREMENT ACT, 2012 and Rules, 2013 shall be applicable.
29. निविदा में निर्धारित राशि से अधिक/कम Bid Security राशि बिडर द्वारा Online नहीं जमा कराई जावे, सिस्टम द्वारा भी कम/अधिक राशि बिड स्वीकार नहीं की जावेगी।
30. अलग-अलग समय में जमा कराई गई राशि सिस्टम द्वारा जोडकर एक बिड में स्वीकार नहीं की जावेगी।
31. एक यू.टी.आर. काम में लेने के पश्चात् पुनः उसी नम्बर का यू.टी.आर. सिस्टम द्वारा दूसरी बिड में प्रयुक्त नहीं किया जावे।

**Signature of Bidder**  
**with full address & Mobile No.**

**Executive Engineer-1**  
**JDA, Jaipur**

## **Annexure A: Compliance with the Code of Integrity and No Conflict of Interest**

Any person participating in a procurement process shall-

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) Not indulge in any collusion, Bid rigging or anticompetitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring entity and the bidders with an intent to gain unfair advantage in the procurement process;
- (e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

### **Conflict of interest.-**

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- (i) A bidder may be considered to be in conflict of interest with one or more parties in the bidding process if, including but not limited to:
  - (a) Have controlling partners/shareholders in common; or
  - (b) Receive or have received any direct or indirect subsidy from any of them; or
  - (c) Have the same legal representative for purposes of the bid; or
  - (d) have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder, or influence the decisions of the procuring Entity regarding the bidding process; or
  - (e) The bidder participates in more than one bid in a bidding process. Participation by a bidder in more than one bid will result in the disqualification of all bids in which the bidder is involved. However, this does not limit the inclusion of the same sub bidder, not otherwise participating as a bidder, in more than one bid; or
  - (f) the bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods, works or services that are the subject of the Bid; or
  - (g) Bidder or any of its affiliates has been hired (or proposed to be hired) by the procuring entity as engineer-in-charge/consultant for the contract.



## **Annexure B: Declaration by the Bidder regarding Qualifications**

### **Declaration by the Bidder**

In relation to my/our Bid submitted to .....for procurement of .....in response to their Notice inviting Bids No.....Dated..... I/we .....hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012 that :

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entry;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the union and the state government or any local authority as specified in the Bidding Document.
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date :

Signature of bidder

Place :

Name:-.....

Designation:-.....

Address:- .....

## **Annexure C: Grievance Redressal during Procurement Process**

The designation and address of the First Appellate Authority is **JDC**

The designation and address of the Second Appellate Authority is **EC**

### **(1) Filing an appeal:-**

If any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the rules or the guidelines issued there under, he may file an appeal to First Appellate authority, as specified in the Bidding document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a bidder as successful the appeal may be filed only by a bidder who has participated in procurement proceedings:

Provided further that in case a procuring entity evaluates the technical bids before the opening of the financial bids, an appeal related to the matter of financial bids may be filed only by a bidder whose technical bid is found to be acceptable.

**(2)** The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.

**(3)** If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the first appellate authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to second appellate authority specified in the bidding document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the first appellate authority, as the case may be.

### **(4) Appeals not to lie in certain cases:-**

No appeal shall lie against any decision of the procuring entity relating to the following matters, namely:-

- (a) Determination of need of procurement
- (b) Provisions limiting participation of bidders in the bid process
- (c) The decision of whether or not to enter into negotiations
- (d) Cancellation of a procurement process
- (e) Applicability of the provisions of confidentiality

### **(5) From of Appeals:-**

- (a) An appeal under Para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to first appellate authority or second appellate authority, as the case may be, in person or through registered post or authorized representative.

### **(6) Fee for filing Appeal:-**

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a scheduled bank in India payable in the name of appellate authority concerned.

### **(7) Procedure for disposal of Appeal:-**

- (a) The first appellate authority or second appellate authority as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing
- (b) On the date fixed for hearing, the first appellate authority or second appellate authority, as the case may be shall-
  - (i) Hear all the parties to appeal present before him; and
  - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the appellate authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the state public procurement portal.

**FORM No. 1**  
**[see rule 83]**

**Memorandum of Appeal under the Rajasthan  
Transparency in Public procurement Act, 2012**

Appeal No..... of ..... Before the  
..... (First/Second Appellate authority)

- 1- Particulars of appellant :
  - (i) Name of the appellant :
  - (ii) Official address, if any:
  - (iii) Residential address:
- 2- Name and address of the respondent(s):
  - (i)
  - (ii)
  - (iii)
- 3- Number and date of the order appealed against and name and designation of the office/ authority who passed the order (enclose copy), or a statement of a decision, action or omission of the procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:
- 4- If the Appellant propose to be represented by a representative the name and postal address of the representative:
- 5- Number of affidavits and documents enclosed with the appeal:
- 6- Grounds of appeal: .....  
(Supported by an affidavit)
- 7- Prayer : .....

Place : .....

Date : .....

**Appellant's Signature**

## **Annexure D: Additional Conditions of Contract**

### **1. Correction of arithmetical errors**

Provided that a financial bid is substantially responsive, the procuring entity will correct arithmetical errors during evaluation of financial Bids on the following basis:

- (i) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the procuring entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (ii) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (iii) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid shall be disqualified and its bid security shall be forfeited or its bid securing declaration shall be executed.

### **2. Procuring Entity's Right to Vary quantities.**

- (i) At the time of award of contract, the quantity of goods, works or services originally specified in the bidding documents may be increased or decreased, by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the bidding documents. It shall be without any change in the unit prices or other terms and conditions of the bid and the conditions of contract.
- (ii) If the Procuring entity does not procure any subject matter of procurement or procures less than the quantity specified in the bidding document due to change circumstances, the bidder shall not be entitled to any claim or compensation except otherwise provide in the conditions of contract.
- (iii) In case of procurement of goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of goods of the original contract and shall be within one month from the date of expiry of last supply. If the supplier fails to do so, the procuring entity shall be free to arrange for the balance supply by limited bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

### **3. Dividing quantities among more than one bidder at the time of award (In case of procurement of Goods):-**

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, then in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidder in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

## ELIGIBILITY CRITERION OF BIDDERS

S. No.	Eligibility Criteria
1	The Bidder should have experience of minimum 3 years to maintain/operate of toilets/Public Utility (Govt Department/PSU/Pvt Ltd Company)
2	The Bidder should have atleast one running work order in hand (Govt Department/PSU/Pvt Ltd Company)

## RIGHT AND OBLIGATIONS OF THE LICENSEE

The licensee's responsibilities and duties shall include the following, in addition to and without authorities for all activities or infrastructure facilities:

- a. To operate and maintain the smart toilets at all times in conformity with this agreement. The smart toilets should be open at 6.00 O'clock in the morning and close at 10.00 O'clock in the night.
- b. To ensure that no structural damage is caused to the existing buildings and other permanent structures at the smart toilets as a result of his day to day activity;
- c. To take all reasonable steps to protect the environment and to limit damage and nuisance to people and property;
- d. To duly supervise, monitor and control the activities of their employees;
- e. To take all responsible precautions for the prevention of accidents on or about the site and provide all reasonable assistance and emergency medical aid to accident victims;
- f. To keep the toilet free from all unnecessary obstruction during execution of works and store the equipment or surplus materials, dispose of such equipment or surplus materials in a manner that causes least inconvenience to the users;
- g. At all times, to afford access to the smart toilet to the authorized representatives of JDA, to inspect the smart toilet and to investigate any matter within their authority and upon reasonable notice;
- h. To comply with the divestment requirements and hand over the smart toilets to JDA upon termination of the agreement.
- i. To ensure that smart toilet should clean twice in a day. All necessary items like soap, hand wash or any other cleaning material will be provide by the licensee at its own cost. JDA is not responsible to provide any cleaning material.
- j. JDA will provide the water and electricity connection and the charges/bills will be borne by the JDA.
- k. To ensure a high standard of hygiene and cleanliness so as to create a very clean and healthy environment around the Smart Toilets and enhance JDA's image.

The licensee shall be solely and primarily responsible to JDA for observance of all the provisions of this license agreement on behalf of its employees and representatives and any person acting under or for and on behalf of the licensee; contractor(s) appointed for the licensed space as fully as if they were the acts or defaults of the licensee, its agents or employees.

## **HAND OVER OF SMART TOILETS TO JDA**

- a. The smart toilets handed over to the licensee under this agreement will be kept in good condition and maintained properly by the licensee at their own cost. The licensee shall handover physical possession of the Smart Toilets at the end of the term in good condition, except for reasonable wear and tear and acts of God and nature. If the space is not handed over in good condition at the end of contract or on termination of the contract, JDA reserves the right to seek exemplary damages and compensation.
- b. No lease/ sub-lease/tenancy/sub-tenancy is being created by JDA in favour of Agency/licensee under or in pursuance of the license agreement as a result of this RFP.
- c. The relationship between JDA and Licensee under and/or in pursuance of this agreement is as between Principal and Principal. Furthermore, no relationship is the nature of partnership or association of persons is hereby being created or intended to be created between JDA on the one hand and the Licensee on the other hand in connection with and/or relating business to be operated by licensee at the said spaces.
- d. That if the licensee/agency fails to vacate the property within a grace period of 15 days of termination/ expiry of the agreement, the agency shall be deemed to be an unauthorized occupant in the said spaces and its performance security deposit shall be forfeited.

## **OTHER TERMS & CONDITONS**

- a. Sub-letting of the contract is not permissible.
- b. A fine of Rs 500 per offence/ per occasion can be imposed by JDA on the Licensee on the following offences:

a.	Any staff of Licensee found in drunken condition/ indulging in bad conduct
b.	Any staff of the licensee found creating nuisance on duty
c.	Improper maintenance & defacement of the property
d.	Misbehavior with JDA staff and visitors/users by any staff of licensee
e.	Not following safety and security norms as may be indicated by authorized representative of JDA

## **TERINATION OF CONTRACT/LICENSE AGREEMENT**

- a. JDA reserves the right to terminate the Agreement/Contract by giving 3 (three) months advance notice in writing to the Agency, without assigning any reason thereof. During the notice period Agency will continue to provide its services. In this instance, the advance performance security deposit with JDA shall be refunded after adjusting the dues, if any.
- b. The Agency shall have the right to terminate the Contract/Agreement during the term by giving 3 (Three) months advance notice in writing of his/her/their intentions after lock-in period of 6 months. In such cases, the advance performance security deposit shall be refunded after payment of dues, if any.
- c. Termination of contract/ agreement within the initial lock-in period of 6 months will not be allowed by JDA. However, the licensee is permitted to give notice for termination of the license

contract/agreement within initial lock-in period of 6 months. In such case the licensee shall give minimum 3 (Three) months prior intimation (after successful completion of three months of contract) to JDA before completion of defined lock-in period of six months (e.g. In case lock-in period is of 6 months, prior intimation will be given after 3 months of the contract). In such a case, the advance performance security deposit shall be refunded after payment of dues, if any. On expiry of the said period the Contract/Agreement shall stand terminated.

- d. This License shall stand terminated by the effect of efflux of time, after expiry of two years from the beginning of the license; or after of the extended period which may be up to one year.
- e. This License shall be liable to be terminated by JDA in case of breach of terms & conditions and or any other grounds/reasons after giving a one month termination notice to the Licensee.
- f. In case it is found that the Licensed spaces are being used for prohibited blatant practices, illegality, any act or omission endangering the security of JDA/State/Public and sovereignty of the state, the Licensor i.e. JDA , retains the right to terminate the License with immediate effect without giving any notice as mentioned in the earlier clauses.

**Executive Engineer Zone 1**  
**Jaipur Development Authority**

## JAIPUR DEVELOPMENT AUTHORITYJAIPUR

Name of Work:- Maintenance of Smart Public Toilet at Rambag Circle & Masala Chowk in Ramniwas Bagh for a period of two year in Zone-1 JDA,Jaipur.

### **Schedule- H**

Sr No.	Particulars	Unit	Qty(Month)	Rate	Amount
1.	Opration & Maintenance of Smart Public Toilet at Rambag Circle in Zone-1 JDA,Jaipur.	Each	24.0	Rates to be quoted	-
2.	Opration & Maintenance of Smart Public Toilet at Masala Chowk in Ramniwas Bagh in Zone-1 JDA,Jaipur.	Each	24.0	Rates to be quoted	-

Note:- 1- Rates inclusive of all taxes, GST etc.

2- The water & electric consumption charges shall be paid by JDA separately

3- Rates includes all cleaning material cost and two worker for cleaning and two supervisor for each site.

4- All services of toilet will be free for users except sanitary pad withdrawal from sanitary vending machine

5- Rates inclusive all necessary small repair work i.e. plumbing/ electrical work, sensor operated urinals, tap, replacement of battery whenever required, service of RO equipment, trimming of plantation etc.

Executive Engineer-1  
JDA Jaipur

I/We hereby agree to execute the work on Quoted Rates

Signature of the Bidder

With Full Postal Address & Mobile No.



## Scope of work:-

1. Total cleaning/sweeping and washing of all toilets, staircases, corridors, bathrooms, water tanks (overhead/under ground) in premises.
2. Removal of un-wanted posters, papers etc from the toilets, staircases, corridors, in the buildings.
3. Placing fresh tablets/cakes of odonil phenoil or any other fragrance regularly in toilets.
4. Soap cakes or liquid soap on all wash- basins.
5. Emptying and cleaning all the dustbins/ waste bins in toilets.
6. Main holes, sewerage lines and drainage system of toilets are to be kept operational.
7. Cleaning and sweeping of rooftop-surface of all buildings.
8. Cleaning of all windows, window glasses, door and ventilators with appropriate liquid/chemicles
9. Floors shall be free of dirt, mud, sand, footprints, liquid spills and other debris.
10. Damp moping of tiles, vitrified floors, staircases and entrance area.
11. The complete environment of the washroom must be hygienic.
12. Total cleaning and sanitization of toilets, bathrooms, wash basins and shower facilities, using suitable nonabrasive cleaners and disinfectants.
13. All choke, damage and leakage in the bathroom must be rectified on urgent basis.
14. Supply of paper towel, toilet paper and liquid soap dispenser (filled with liquid soap solution of good/standard brand quality) in all bathrooms.
15. After sweeping all floors area would be machine scrub cleaned.
16. All glass at the entrance door and window of the premises should be cleaned using damp and dry method.
17. Clean all plants.
18. All type of lighting fixtures (indoor as well as Outdoor) provided in various locations of toilets are to be suitably cleaned without affecting the fixtures and its accessories and without causing damage to them. The lighting fixtures along with accessories like bulb, covers and ballasts etc. are to be cleaned carefully by trained personnel with the help of technical staff.
19. Dustbins shall be cleaned as per the requirement on a daily basis.
20. Dustbins shall be provided in adequate no. with covers and bin liners to finally collect the waste/garbage. These dustbins shall be provided with a disposable plastic cover inside. The dustbins are to be kept in neat and clean manner & should be cleaned and washed on daily basis.
21. Looking at the present scenario and as novel corona virus, the sanitization work will be done as per norms of medical and health department. Machinery and material like sodium hypochlorite 1% or 10 % and other as recommended will be used as per guidelines by the bidder himself.

**Executive Engineer-1**  
**Jda Jaipur**

क्रमांक : एफ.2(1)वित्त/जीएण्डटी-एसपीएफसी/2017

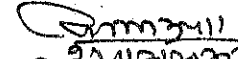
जयपुर, दिनांक : 23.12.2020

### परिपत्र

वित्त विभाग की अधिसूचना क्रमांक एफ. 2(1)वित्त/जीएण्डटी - एसपीएफसी/2017 दिनांक 18.12.2020 द्वारा आरटीपीपी नियम, 2013 के नियम 42(2) में संशोधन करते हुए आमंत्रित की जाने वाली आगामी बोलियों के संदर्भ में दिनांक 31.12.2021 तक बिड सिक्यूरिटी राशि प्राप्त नहीं करने एवं इसके स्थान पर बिड सिक्यूरिटी के संबंध में घोषणा पत्र (Declaration) प्राप्त करने का प्रावधान किया गया है।


चूंकि उक्त नियमों में बिड सिक्यूरिटी राशि के स्थान पर बिड सिक्यूरिटी के संबंध में घोषणा पत्र (Declaration) प्राप्त करने का नवीन प्रावधान किया गया है। अतः समस्त उपापन संस्थाओं के उपयोगार्थ बिड सिक्यूरिटी के संबंध में लिए जाने वाले घोषणा पत्र (Declaration) का मानक प्रारूप संलग्न प्रेषित है। राजस्थान स्टाम्प अधिनियम, 1998 की धारा 3 सपठित अनुसूची के अनुच्छेद 4 के अनुसार घोषणा पत्र (Declaration) पर 50/- रुपये स्टाम्प ड्यूटी देय है तथा इस स्टाम्प ड्यूटी की राशि पर नियमानुसार 30 प्रतिशत सरचार्ज देय है। अतः समस्त उपापन संस्थाओं को निर्देशित किया जाता है कि बिड सिक्यूरिटी के संबंध में प्रस्तुत किए जाने वाले घोषणा पत्र (Declaration) पर उक्तानुसार राजस्थान राज्य में स्टाम्प ड्यूटी एवं सरचार्ज का भुगतान सुनिश्चित करावें।

### संलग्न- उपरोक्तानुसार

  
(विमल कुमार गुप्ता)  
संयुक्त शासन सचिव

### प्रतिलिपि निम्नांकित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. सचिव, राज्यपाल/प्रमुख सचिव, मुख्यमंत्री/विशिष्ट सहायक समस्त मंत्रीगण/राज्य मंत्रीगण ।
2. उप सचिव, मुख्य सचिव/निजी सचिव, समस्त अति. मुख्य सचिव/प्रमुख शासन सचिव/ शासन सचिव/विशिष्ट शासन सचिव ।
3. सचिव, राजस्थान विधानसभा, राजस्थान, जयपुर ।
4. सचिव, लोकायुक्त सचिवालय, राजस्थान, जयपुर ।
5. सचिव, राजस्थान लोक सेवा आयोग, अजमेर ।
6. रजिस्ट्रार, राजस्थान उच्च न्यायालय जोधपुर/जयपुर ।
7. प्रधान महालेखाकार ए एण्ड ई राजस्थान जयपुर ।
8. प्रधान महालेखाकार ऑडिट राजस्थान जयपुर ।
9. समस्त संयुक्त शासन सचिव/उप शासन सचिव/सचिवालय के समस्त अनुभाग/विभाग ।
10. समस्त विभागाध्यक्ष/जिला कलक्टर/संभागीय आयुक्त ।
11. रजिस्ट्रार, राजस्थान सिविल सेवा अपील अधिकरण, जयपुर ।
12. समस्त वित्तीय सलाहकार/मुख्य लेखाधिकारी ।
13. समस्त कोषाधिकारी ।
14. समस्त उपापन संस्थाएं ।
15. तकनीकी निदेशक वित्त विभाग को भेजकर लेख है परिपत्र को वित्त विभाग की वेबसाईट पर प्रकाशित करवाने की व्यवस्था करावें।
16. रक्षित पत्रावली ।

  
23/12/2020  
संयुक्त शासन सचिव

## Form of Bid-Securing Declaration

Date :

Bid No. :

Alternative No. :

To :  
-----  
-----

We, the undersigned, declare that:

We understand that, according to your conditions, bids must be supported by a Bid-Securing Declaration.

We accept that we are required to pay the bid security amount specified in the Term and Condition of Bid, in the following cases, namely :-

- (a) when we withdraw or modify our bid after opening of bids;
- (b) when we do not execute the agreement, if any, after placement of supply/work order within the specified period;
- (c) when we fail to commence the supply of the goods or service or execute work as per supply/work order within the time specified;
- (d) when we do not deposit the performance security within specified period after the supply/work order is placed; and
- (e) if we breach any provision of code of integrity prescribed for bidding specified in the Act and Chapter VI of these rules.

In addition to above, the State Government shall debar us from participating in any procurement process undertaken for a period not exceeding three years in case where the entire bid security or any part thereof is required to be forfeited by procuring entity.

We understand this Bid Securing Declaration shall expire if :-

- (i) we are not the successful Bidder;
- (ii) the execution of agreement for procurement and performance security is furnished by us in case we are successful bidder;
- (iii) thirty days after the expiration of our Bid.
- (iv) the cancellation of the procurement process; or
- (v) the withdrawal of bid prior to the deadline for presenting bids, unless the bidding documents stipulate that no such withdrawal is permitted.

Signed :-----

Name :-----

In the capacity of :-----

Duly authorized to sign the bid for and on behalf of :

Dated on        day of

Corporate Seal -----

[Note: In case of a Joint Venture, the Bid Securing Declaration must be signed in name of all partners of the Joint Venture that is submitting the bid.]



## Item Rate BoQ

Tender Inviting Authority: JAIPUR DEVELOPMENT AUTHORITY JAIPUR

Name of Work:- Maintenance of Smart Public Toilet at Rambag Circle & Masala Chowk in Ramniwas Bagh for a period of two year in Zone-1 JDA,Jaipur.

Contract No: EE-1/14/2020-21

Name of the Bidder/ Bidding Firm/ Company :						
<div>PRICE SCHEDULE</div> <div>(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )</div>						
Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs.    P	TOTAL AMOUNT Rs.    P	TOTAL AMOUNT In Words
1	2	3	4	5	6	7
1	Opration & Maintenance of Smart Public Toilet at Rambag Circle in Zone-1 JDA,Jaipur.	24.0000	Each		0.00	INR Zero Only
2	Opration & Maintenance of Smart Public Toilet at Masala Chowk in Ramniwas Bagh in Zone-1 JDA,Jaipur.	24.0000	Each		0.00	INR Zero Only
	<div>Note:-</div> <div>1. Rates inclusive of all taxes, GST etc.</div> <div>2. The water &amp; electric consumption charges shall be paid by JDA separately</div> <div>3. Rates includes all cleaning material cost and two worker for cleaning and two supervisor for each site.</div> <div>4. All services of toilet will be free for users except sanitary pad withdrawal from sanitary vending machine</div> <div>5. Rates inclusive all necessary small repair work i.e. plumbing/ electrical work, sensor operated urinals, tap, replacement of battery whenever required, service of RO equipment, trimming of plantation etc.</div>					

Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P	TOTAL AMOUNT Rs. P	TOTAL AMOUNT In Words
1	2	3	4	5	6	7
	<p>Scope of work:-</p> <p>1. Total cleaning/sweeping and washing of all toilets, staircases, corridors, bathrooms, water tanks (overhead/under ground) in premises.</p> <p>2. Removal of un-wanted posters, papers etc from the toilets, staircases, corridors, in the buildings.</p> <p>3. Placing fresh tablets/cakes of odonil phenoil or any other fragrance regularly in toilets.</p> <p>4. Soap cakes or liquid soap on all wash- basins.</p> <p>5. Emptying and cleaning all the dustbins/ waste bins in toilets.</p> <p>6. Main holes, sewerage lines and drainage system of toilets are to be kept operational.</p> <p>7. Cleaning and sweeping of rooftop-surface of all buildings.</p> <p>8. Cleaning of all windows, window glasses, door and ventilators with appropriate liquid/chemicles</p> <p>9. Floors shall be free of dirt, mud, sand, footprints, liquid spills and other debris.</p> <p>10. Damp moping of tiles, vitrified floors, staircases and entrance area.</p>					
	<p>11. The complete environment of the washroom must be hygienic.</p> <p>12. Total cleaning and sanitization of toilets, bathrooms, wash basins and shower facilities, using suitable nonabrasive cleaners and disinfectants.</p> <p>13. All choke, damage and leakage in the bathroom must be rectified on urgent basis.</p> <p>14. Supply of paper towel, toilet paper and liquid soap dispenser (filled with liquid soap solution of good/standard brand quality) in all bathrooms.</p> <p>15. After sweeping all floors area would be machine scrub cleaned.</p> <p>16. All glass at the entrance door and window of the premises should be cleaned using damp and dry method.</p> <p>17. Clean all plants.</p> <p>18. All type of lighting fixtures (indoor as well as Outdoor) provided in various locations of toilets are to be suitably cleaned without affecting the fixtures and its accessories and without causing damage to them. The lighting fixtures along with accessories like bulb, covers and ballasts etc. are to be cleaned carefully by trained personnel with the help of technical staff.</p>					

Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P	TOTAL AMOUNT Rs. P	TOTAL AMOUNT In Words
1	2	3	4	5	6	7
	<p>19. Dustbins shall be cleaned as per the requirement on a daily basis.</p> <p>20. Dustbins shall be provided in adequate no. with covers and bin liners to finally collect the waste/garbage. These dustbins shall be provided with a disposable plastic cover inside. The dustbins are to be kept in neat and clean manner &amp; should be cleaned and washed on daily basis.</p> <p>21. Looking at the present secnerio and as noval corona virus, the sanitization work will be done as per norms of madical and health department. Machinery and material like sodium hypoclorite 1% or 10 % and other as recommended will be used as per guidelines by the bidder himself.</p>					
Total in Figures					0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only				