

S. No.	Nature of Power	To whom delegated	Power	
A. ADMINISTRATIVE SANTIONS				
1	Administrative & Financial approval to execute a Project / Scheme in whole or part.	PWC	Above Rs. 2.00 Crore	
		JDC	Up to Rs. 2.00 Crore	
2	Splitting of A & F Sanctions.	Director (Engineering)/ Director (Project)	Full Power	
3	To permit undertaking contribution / deposit works and to accept contribution / deposit in respect of them	JDC	Full Power	
4	To withdraw part/complete work from the contractor under the clause-32 of agreement for recorded reasons provided such withdrawl doesn't result in to unauthorised aid to the contractor (a) Whole Work	Committee comprising of JDC, Director (Engg./Proj.) & Dir (Fin)	Full Power	
		(b) Part Work	Committee comprising of JDC, Director (Engg./Proj.) & (Fin.)	Full Power
		Dir (Engg./Proj.) / ACE / SE	Next higher authority than 1.tender sanctioning in concurrence of respective account officer as per item No.-16 2. Proper reasons are to be recorded that why the site was not made available up to the st.dt.of completion.	
5	To enlist contractor for various type of works as per Enlistment Rules of the Authority.	JDC	Full power for AA class	
		Director (Engineering)	Full power for A & B class	
		T.A. to Director (Engineering)	Full power for C & D class	
		Note : The performance of the contractor shall be reviewed at the end of each financial year. On receipt of confidential report from the officers under whom he has worked in the last financial year for quality of works, ability to complete the work in the stipulated time financial capacity and behaviour towards officers and staff of the Authority as well as any other relevant yard stick fixed by the Authority.		
B. TECHNICAL SANCTIONS				
6	To approve basic schedule of rates in JDA.	Director (Engineering)	Full Power	
7	To accord technical sanctions to detailed revised or supplementary estimates within Adm. & Fin. Sanction already available.	Director (Engineering)/ Director (Project) /	Full Power	
		ACE	Up to Rs. 100.00 Lacs	
		SE	Up to Rs. 75.00 Lacs	
		X.En. / Sr. Hort.	Up to Rs. 30.00 Lacs	

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		<p>Note:-</p> <p>1. There is provision in the administrative approval to cover the particular type of work and sanction of the detailed estimates does not result in variation of more than 10% over the provision under the particular sub-head of the administratively approved project estimate under which the estimate is sanctioned but it shall not exceed the administrative approval of the project as a whole.</p> <p>2. If the cost of the work, exceeds more than 20% of original estimate or the limit of the power to accord T.S. within available A&F sanction then revised estimate should be submitted to the next higher authority for sanction, For Director (Engineering/Project), next higher authority will be himself.</p> <p>3. Before issue of above revised T.S. the variation of quantities in items shall be first approved as per item 22 of S.O.P.</p> <p>4. Rates of Non-BSR items shall however be approved by Circle Engineer for 'G'-Schedule purpose to have single percentage tender & copy shall be sent to T.A. to Director (Engineering) for declaring B.S.R. item for future.</p>	
8	To Sanction estimate technically with in the limits of A&F sanction for maintenace during construction chargeable to the project estimate		Deleted

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9	To accord technical to detail estimate for special and ordinary repairs/maintenance		Deleted
C. EXECUTION OF WORKS			
10	To sanction execution of work departmentally.	Director (Engineering)/ Director (Project)	Up to Rs. 50.00 Lacs
		ACE	Up to Rs. 10.00 Lacs
		SE	Up to Rs. 5.00 Lacs
		X.En. / Sr. Hort.	Up to Rs. 2.00 Lacs
11	To accept at his discretion tenders for materials collection with out deposit earnest money.	ACE	Up to Rs. 2.00 Lacs
		SE	Up to Rs. 1.00 Lacs
		X.En. / Sr. Hort.	Up to Rs. 50,000/-
12	To permit deposit with other Govt. Deptts. Such as PHED, RSEB, MuniCipalities or any other Deptts. / Board subject to administrative, financial approval of project being available	Director (Engineering)/ Director (Project)	Full Power with concurrence of Dir. (Fin.)
		ACE	Rs. 15.00 Lacs with concurrence of D.D.(E&B)
		SE	Rs. 10.00 Lacs with concurrence of D.D.(E&B)
		X.En. / Sr. Hort.	Rs. 5.00 Lacs with concurrence of A.A.O.
13	To issue notice for inviting tenders and advertise through PRO cell.	X.En. / Sr. Hort.	Full Power Note: (1) Short term NIT approved / permitted by the Director (Engineering)/ Director (Project) Further reduction in publicity period shall require prior approval from JDC. (2) Any corrigendum can be issued after approval from Dir(Engg/Proj.) (3) The exp. on publicity should be up to prescribed limit in publicity policy of JDA.
(i)	To issue work order for original or repairs work up to the sanctioned estimated rates when no tender received.	Director(Project/Engineering)	Up to Rs. 3.00 Lacs
		ACE	Up to Rs. 2.00 Lacs
		SE	Up to Rs. 1.50 Lacs
		X.En. / Sr. Hort.	Up to Rs. 1.00 Lacs
(ii)	To issue work order for original or repairs work up to the sanctioned estimated rates without inviting tenders.	X.En. / Sr. Hort.	Up to Rs. 1.00 Lacs
		Note: (1) Rate up to the rate for similar work in nereby area. (2) It is important to check the reasonability of the rates in the schedule from time to time by inviting bids for sufficiently large amount of works.	
(iii)	To issue work order to enlisted contractor (s) for original or repair work upto the tendered rates in case (s) where the contractor does not maintained stipulated progress and decision has been taken by the competent authority under clause-2 & 3 of the condition of the contract. Preference shall be given to participant contractor.	JDC	Up to Rs. 100.00 Lacs
		Director (Engineering)/ Director (Project)	Up to Rs. 50.00 Lacs
		ACE	Up to Rs.25.00 Lacs
		SE	Up to Rs. 10.00 Lacs
		X.En. / Sr. Hort.	Up to Rs. 3.00 Lacs

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14	To undertake negotiations	Director (Engineering)/ Director (Project)	Full Power
		ACE/SE/Xen/Sr Hort	To the extent of their power to sanction tenders
		<p>Note:- (i) Negotiation shall be undertaken in exceptional circumstances. Negotiations will not make original offer made by the tenderer inoperative. The competent authority will have option to consider original offer in case the tenderer decides to increase rates originally tendered or imposes new terms and conditions. This may be made clear in writing while informing for negotiation. (ii) Negotiation before advertisement for tender may be resorted to in case of small works. (iii) Negotiations after tenders should be discouraged. It may however be undertaken only with the lowest tenderer in following circumstances :- (a) When ring rates / pooled rates have been quoted by the tenders. (b) When the rates vary considerably and considered much higher than the prevailing market rate at the tie of opening of tenders. (iv) Procedure of negotiations:- (a) Before recommending / conducting negotiations, full justification should be recorded in writing giving comparative trend of rates of such tenders. Contractors should be briefed of reason of negotiations to make it success. (b) Result of negotiations shall be recorded in the proceedings. (c) Negotiations will be conducted with the lowest tenderer only.</p>	
		<p>(d) The lowest tenderer(s) shall be informed in writing either through messenger if they are local and by registered letters in case of tenders being of outstations, and 3 days in case of local tenderers shall be given prior to negotiations. In case of urgency the competent authority may reduce this time provided the lowest tenderer has received the intimation regarding holding of negotiations. Reasons in such cases will be recorded. (e) In case (on unacceptable rates) the rates even after negotiation are very high, fresh tenders should invited. Note: In case of non-satisfactory achievement of rates from lowest tenderer, the tender approval authority may choose to make a written counter offer to the lowest tenderer and if this is not accepted by him, the competent authority may decide to reject and reinvoke tenders or to make the same counter-offer first to the second lowest tenderer, then to the third lowest tenderer and so on in the order of initial bidding, and work order be awarded to the tenderer who accepts the counter-offer.</p>	
15	To reject Tenders	Director (Engineering)/ Director (Project)	Full Power
		ACE	Up to Rs. 100.00 Lacs
		SE	Up to Rs. 75.00 Lacs
		X.En. / Sr. Hort.	Up to Rs. 30.00 Lacs
16	To accept tenders for the execution of sanctioned work or part of sanctioned work and for rate contracts (areawise for repairs, maintenance and petty work) including supply of material for these works.	E.C.	Full Power
		JDC with concurrence of Dir.(Engg./Proj.) and Dir.(Fin.)	Upto Rs. 700.00 Lacs
		Dir.(Engg./project) in concurrence of Dir.(Fin.)	Rs. 300.00 Lacs

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		ACE in concurrence of O.S.D. (R.M.)	Rs. 100.00 Lacs
		SE in concurrence of DD(E&B)	Rs. 75.00 Lacs
		X.En./Sr Hort. In concurrence of A.A.O. concerned.	Rs. 30.00 Lacs
		<p>Note: -</p> <p>1. The amount shown above are tendered amount quoted by the contractor which are intended to be sanctioned. : Including non BSR items</p> <p>2. These powers are subject to the condition that the contractor's tendered amount do not exceed the amount of G-Schedule amount by more than 20%, and also that the overall monetary limits of financial powers mentioned above against each authority are not exceeded. If the tender amount exceeds from the 'G'-Schedule amount by more than 20% the power shall be exercised by next higher authority.</p> <p>3. Thus both the conditions should be satisfied (i) that contractor's tender amount must be within limits prescribed above and (ii) tender premium/ percentage of contractor's tendered amount over G-Schedule is within 20%. In case there is any condition having financial implication, then tendered amount will be calculated including financial implication of the condition.</p>	
		<p>4. In the case the lowest tenderer withdraws his offer after opening of the financial bids, negotiations will be conducted by competent authority with all the qualified tenderers to get the work done on lowest rates or below after forfeiture/ recovery of earnest money of lowest tenderer as per rules. In case nobody is ready, then procedure under note 5 and 6 may be adopted.</p> <p>5. In case lowest tenderer fails to start the work awarded to him or leaves the work incomplete, the competent authority who originally sanctioned the tender may negotiate with other qualified tenderers to get the work done on original sanctioned rates and conditions or below after taking action as per rules. If none of the tenderers is ready to execute the work on sanctioned rates after negotiations as above, the competent authority may award the work on same sanctioned rate to any eligible and experienced registered non-tenderer contractor after recording reasons.</p>	
		<p>6. In case after adopting procedure as per note 5, no tenderer is ready to execute the work on lowest sanctioned rate, then authority next higher to tender sanctioning authority may award the work at the rates upto of second lowest or upto 2% above lowest sanctioned rate whichever is lower after following the procedure laid down in note 5.</p> <p>7. In case of tender other than of the lowest, next higher authority will be competent to sanction. The sanctioning authority will record detailed reasons of passing over the lowest tenderer.</p> <p>8. If only single qualified tender is received in response to a NIT, the next higher authority will be competent to sanction.</p> <p>9. The tenders once rejected shall not be reopened and it will tantamount to allotment of work without tender. Therefore, permission of committee as per item No.-56 of S.O.P. will be required</p>	

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17	To accept/reject tenders on ceiling for execution of sanctioned works or part of sanctioned work including supply of material.		Deleted
18	To execute the instruments relating to acceptance of tenders on behalf of the Chairman, JDA	X.En.	Full Power
19	To accept Bonds of auctioners & Security bonds for the due performance and completion of work.	X.En.	Full Power
20	Agreement relating to the loan of tools and plant to the contractors and others.	X.En. / Sr. Hort.	Full Power
21(a)	To rescind contract for recorded reasons.	JDC	Full Power
		Director (Engg/Proj)	Up to Rs. .100 Lacs
21(b)	To rescind contracts after forfeiting 2% Earnest money in case of contractor not depositing performance guarantee or deposited performance guarantee but does not start the work by the stipulated date of commencement & debarring the agency for future tendering for six months irrespective of their class of registration	JDC	Full Power
		Dir (Engg./project) / ACE / SE .	Next higher authority than tender accepting authority (as per S.O.P. Item No.-16)
22	To sanction execution and payment of additional quantities of items existing in schedule "G" or bill of quantities (B.O.Q.) of a particular work.	JDC	Full Power
		Director (Engineering)/ Director (Project)	Upto 20% of 'G'-Schedule amount or 60.00 Lacs which ever is less
		ACE	Upto 15% of 'G'-Schedule amount or 15.00 Lacs which ever is less
		SE	Upto 10% of 'G'-Schedule amount or 7.50 Lacs which ever is less
		X.En. / Sr. Hort.	Upto 5% of 'G'-Schedule amount or 3.00 Lacs which ever is less Subject to the limit of 15% variation in original quantity of individual Item of 'G'-Schedule.
		<p>Note:</p> <ol style="list-style-type: none"> 1. In case the variation exceeds above limit the power shall be exercised by the next higher authority assessing the prevailing tender premium, site and market condition. 2. Variation includes extra/excess/substitute/deletion/reduction of quantities in items. 3. If variation is more than 20% then revised T.S shall be issued from the Competent authority. 	

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23	To sanction payment without Schedule of rates for items		
(i)	Not included in sanctioned estimate/ tenders, (Non-BSR extraitems)	Director (Engineering)/ Director (Project)	Full Power
		ACE	Upto Rs. 2.00 Lac
		SE	Upto Rs.1.00 Lac
		Note:- 1.Subject to each separate item dose not exceed Rs- 25000/= 2.After award of work the rates of non-BSR items shall be approved by the S.E. & thereafter forwarded to T.A. to Dir(Engg.).for inclusion in BSR	
(ii)	To sanction payment for additional item existing in approved schedule of rates as per conditions of contract (B.S.R. extra items)	Director (Engineering)/ Director (Project)	Full Power
		ACE	Upto Rs.15.00 Lac or 20% of work order amount which ever is less
		SE	Upto Rs. 8.00 Lac or 15% of work order amount which ever is less
		X.En. / Sr. Hort.	Upto Rs. 3.00 Lacs or 10% of work order amount which ever is less
		Note: - 1. Total amount of the work including additional quantities and extra items should not exceed the administrative and financial sanction for the work. 2. That total amount i.e. tendered amount plus cost of additional quantities and extra items do not exceed the monetary limit to sanction tender mentioned at item No.-16. 3.Revised estimates have been got approved from the competent authority if the items are not provided for in original estimates.	
24	To divert provision for contingencies to meet cost of any new work or repair not provided such diversion does not materially after the design provided in the original estimates sanctioned by a higher authority and is in respect of the work failly contingent upon the work itself.	ACE	Full Power
		SE	Up to Rs. 1.00 Lac
		X.En. / Sr. Hort.	Up to Rs. 30000/-
25	To grant for recorded reasons an extension of the time for the execution of the work for supply of material or other performance of the contract.	JDC	Full Power
		Director (Engineering)/ Director (Project)	Work Costing Rs. 300.00 Lacs
		ACE	Work Costing Rs. 100.00 Lacs
		SE	Work Costing Rs. 75.00 Lacs
		X.En. / Sr. Hort.	Work Costing Rs. 30.00 Lacs

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		Note :- Where orders passed are proposed to be reviewed approval of next higher authority will be obtained.	
26	To sanction repayment of security deposits of contractor on satisfactory completion of original and repair works after the lapse of the period, as specified in the contract.	SE	Full Power
		X.En.	Work Costing Rs. 100.00 Lacs
26(i)	To issue completion certificat of work	X.En./Sr. Hort.	Full Power
		Note:- Subject to condition that compliance of directions of higher authority has been made & conveyed higher authorities by X.En./Sr. Hort.	
27	To remit or reduce or revise for recorded reasons the amount of compensation provided in the agreement.	JDC	Full Power
		Dir (Engg./Proj.) / ACE / SE / X.En.	Full power in respcet of contracts accepted by them Subject to approval by next higher authority.
28	To dispense with earnest money when plant and machinery are either supplied or eracted by firms of undoubled financial standing and repute.	Dir (Engg./Proj.)	Full Power
		ACE / SE / X.En./ Sr. Hort.	Full power provided that not more than 90% of the contracted value is paid on delivery of the material-at-site and not less that 10% is retained untill the period of maintenance has been satisfacterly completed. Further that decision for such exemption should be taken before inviting tenders so make it a common condition.
29	To sanction subject to A & F sanction the purchase of stores including tools & plant and spare part of machinery from firms after calling for comptitive tender including the sanction of necessary estimates.	JDC	Full Power
		Director (Engg./Proj.)	Up to Rs. 10.00 Lacs
		SE / ACE	Up to Rs. 3.00 Lacs
		X.En./ Sr. Hort.	Up to Rs. 2500/-
D. MICELLANEOUS SANCTIONS			
30	To sanction advance for purchase of store.	Director (Engg./Proj.)	Up to 98% of the cost of goods
		X.En.	Up to 98% of the cost of goods worth Rs. Three Lacs.
		Note: (1) Advance for purchase of stores may be given in exceptional circumstances taking necessary precautions for securing the JDA against loss and for preventing the system from becoming general of continuing any longer than is absolutely necessary.	
		(2) Such advance should be made on submission of Railway or Road Transport Receipts. The balance should be paid on receipts of the goods subjects to the usual verification.	
		(3) The advance payment should preferably by made on receipt of a certificate of personal inspection of goods by the consignee who may employ an officer not below the rank of an Assistant Engineer.	

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		(4) It should also be made clear to the suppliers that they are in no way absolved from the responsibility in respect of quality and quantity of stores despatched by them and recoveries are liable to be made if the stores received are found in way to be defective or short in quantity. (5) Inspection before despatch of good / article shall be ensured where the advance payment amount to 75% of the order placed and exceeds Rs. 50,000/- subject to the above conditions the following powers will be exercised.	
31	To sanction purchase of spare parts of a particular machine from the authorised local dealer at manufacture rates not exceeding the D.G.S. & D rate without Calling Tender.	Director (Project/Engineering) A.C.E. S.E. X.En. A.En.	Full Power Upto 10.00 Lacs Upto 5.00 Lacs Up to Rs. 0.50 Lacs Up to Rs. 2500/-
32	To sanction purchase of spare parts of a particular make for Machine from the manufacture or original equipments supplier or from the sole distributors.	Director (Engineering)/ Director (Project)	Up to Rs. 3.00 Lacs beyond this tender should be invited.
33	Purchase of spare parts after inviting limited tenders of a particular machine from the firms approved by the JDC, in case where the maerial is not supplied with in the delivery period by the rate contractor.	Director (Engineering)/ Director (Project) X.En.	Up to Rs. 1.00 Lacs each case Up to Rs. 0.25 Lacs each case annual limit of 1.00 Lacs.
34	To sanction purchase of spare parts in emegent cases, without inviting tenders.	X.En.	Up to Rs. 0.50 Lacs
35	To pass indents on other department including DGS & D for articles required for sanctioned works.	X.En.	Full power
36	To sanction the limits of Reserve Stocks of Divisions	JDC	Full Power
37	To sanction estimates for repair and carriage of tools and plants subject to specific A & F	Director (Engg./Proj.) X.En.	Full Power Up to Rs. 0.50 Lacs
38	To accept tenders for the sale of tools and plants declared surplus by the competent authority in accordance with rules.	JDC Director (Engineering)/ Director (Project) X.En.	Full Power Up to Rs. 10.00 Lacs Up to Rs. 0.50 Lacs
39	To issue stock or other materials to works at stock or market rates which ever is greater when their issue is not provided for in the contract.	X.En.	Full power subject to the condition that a report should be made to Director (Engg./Proj.) and Director (Fin.) stating the amount of the issue and the circumstances requiring it.

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40	To declare any stores (including tools & plants stocks and materials received from work dismantled) as surplus or unserviceable and sanction their sale by public auction or destruction.	Director (Engineering)/ Director (Project)	Full Power
		X.En.	Up to Rs. 0.50 Lacs
			Note: A report should be make to the Director (Finance)
41	To sanction rate for hiring of departmental tool & plants	TA to Director (Engg.) / SE	Full power subject to the rules
42	To sanction rent charges for Tools and plants and other materials obtained from external sources.	X.En.	Full power for each type of machiner Rs. 10000/- only in emergent case after record reasons.
43	To approve and counter sign indents for instruments mathematical instruments, office calculators etc.	Director (Engg./Proj.)	Full Power
		X.En.	Full power if within the sale sanction for the division
44	To sanction after due investigation the write off value of all type of stores, tools and plant lost destroyed or damaged by accident, negligence, fraud or otherwise	JDC	Full Power
		Director (Engineering)/ Director (Project)	Up to 3.00 Lacs in each case
		ACE	up to Rs. 2.00 Lacs in each case
		SE	up to Rs. 1.00 Lac in each case
		X.En.	Up to Rs. 5000/- each case
45	To sanction the write off tool and plants which have become unserviceable after fair wear and tear.	Director (Engineering)/ Director (Project)	Full Power
46	To sanction after due investigation the write off of measurement books and muster rools which have been lost.	Director (Engineering)/ Director (Project)	Full Power
		Note: In each case while ordering write off a muster roll the Director (Engg.) should pass a separate order after due investingation of giving full details. Copy the order should be endorsed to Director (Fin.) and JDC	

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47	To sanction estimates for losses on stock due to depreciation owing to a fall in prices or any cause or adjustment of losses on manufacturers accounts.	JDC	Full Power
		Director (Engg/Proj.)	Up to Rs. 0.50 Lacs
		A.C.E.	Up to Rs. 0.30 Lacs
		SE	Up to Rs. 0.20 Lacs
		X.En.	Up to Rs. 0.10 Lacs
48	To write off discrepancies in Accounts	X.En.	Up to Rs. 50/-
49	Write off infructuous expenditure on construction	Director (Engineering)/ Director (Project)	1% of the contract value subject to a ceiling of Rs. 50000/- in consultation with Director (Finance)
50	To sanction compensation for the lands and crops standing thereon taken over by the Authority for public works by negotiations provided amount is certified by the Land Acquisition Officer a reasonable and not excessive.	Director (Engineering)/ Director (Project)	Full Power
		ACE	Up to Rs. 2.00 Lacs
		SE	Up to Rs. 1.00 Lacs for each individual claimant.
		X.En.	Up to Rs. 0.50 Lacs for each individual claimant.
51	To sanction compensation, under the workmen's compensation Act or under any other law for the time being in force on as prescribed under the rules.	Director (Engineering)/ Director (Project)	Full Power
		X.En.	Up to Rs. 50000/-
		Note: Pending the award of a complete authorities Director (Engineering)/Director (Project) and ZE may sanction advance not exceeding 75% of the compensation payable.	
52	To extend period and/or amount of rate contract with the mutual consent of contractor of rate contract.	EC	Full power
		JDC	Up to 50%
		Dir.Engg./project	Up to 20%
53	To approve consultancy works from reputed firm/specilized firm with out inviting tenders.	EC	Full power
		Committee of JDC,Dir.(Engg./project),& Dir.(Finance)	Up to 2.50% of project Cost for building / arboriculture/Traffic&Junction Improvement work and 1% for Road / Bridge / ROB / Underpasss / (Flyover) or amounting to Rs. 100.00 Lacs which ever is less
54	To sanction payment of price escalation under clause of agreement	X.En./Sr.Hort.	Full power after obtaining required approval of Components from Director (Engineering/Project)

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			Note: - No escalation shall be paid on provisional price index.
55	To approve Public. private. participation. projects such as B.O.T. swiss challenge etc.	Authority EC Committee of JDC,Dir (Engg./project), & Dir. (Finance)	Full power Up to Rs. 5000.00 Lacs Up to Rs. 1000.00 Lacs
56	To approve award work without inviting tender in specific and emergent work where tender is not possible	EC Committee of JDC,Dir (Engg./project), & Dir. (Finance)	Full power Up to Rs.100.00 Lacs
		Note:- (1) To be exercised in exceptional cases involving public interest only. (2) In urgent/emergent situation work can be awarded after checking of the reasonability of rates. These rates should not be higher than the rate approved for similar work in nearby area. However urgency of work shall be conveyed to Director (Engineering) by the competent authority.	
57	Opening of tender of single envelop system.	Committee comprising of X.En., AAO and A.En.	Full power
58	Opening of tender of two Bid system	Committee comprising of S.E., X.En. & DD(E&B)	Full power
59	Technical evaluation of tender of two Bid system	Committee comprising of A.C.E., S.E., X.En. & DD(E&B)	Full power
60	Approval of Technical bid by higher committee for opening of financial Bid in two Bid system	Committee comprising of Dir(Engg./Proj.) / Dir(Fin.) and A.C.E.	Full power
		Note :- In case any work executed in more than one year than total work executed shall be averaged out proportionately for one year in absence of specific certificate.	
61	Approval of items to be taken in technical criteria for post qualification/potential assessment	Director (Engineering)/ Director (Project)	Full Power
62	To accept or modify the standard contract agreement	E.C.	Full Power
63	Approval of percentage of different material and labour component for clause 45 of contract agreement	Director (Engineering)/ Director (Project)	Full Power
64	To issue order for execution of work supply of material etc. on hand quotation basis for Non BSR items without inviting tenders after approval of S.E.	X. En.	Upto 30,000.00 Note: Such orders are limited to 8 Nos. in one financial year.