

Jaipur Development Authority, Jaipur

Online Booking of Community Centre

Jaipur Development Authority (JDA) has constructed Community Centers in various locations of Jaipur. These Community Centers may be booked online by Individual or an Institution for Social Functions.

Booking Process & Charges.

1. The applicant has to click on e-Service available on the official website of Jaipur Development Authority www.jda.urban.rajasthan.gov.in
2. Check the availability of desired community center and Proceed to <Book Now>.
3. Enter range of date for booking (maximum 3 days) and proceed for payment.
4. Enter the basic information required and make payment online through Net Banking, Debit Card or Credit Card. The booking will be valid only when the online transaction is successful.
5. On successful receipt of amount the Booking Confirmation slip will be generated along with Acknowledgement ID.
6. The Prevailing Booking charges of Community Centre are available on JDA website.
7. The charges against the Community Centre Booking are revised in the month of April every year. The applicant will be liable to pay the difference amount (if any) in case the charges are revised time to time.
8. The charges for the units of electricity consumed by the applicant will be adjusted against the advance amount and the rest shall be refunded. In case the electricity charges is more than the advance deposited against electricity, the same will be adjusted against the security deposit.

Cancellation Process & Charges.

A) Request of Cancellation by Applicant

1. To cancel the booking the applicant will have to submit request for cancellation online in which the Acknowledgement ID will be asked.
2. A cancellation code will be sent on the registered mobile.
3. On successful matching of the acknowledgement number and cancellation code the booking will be canceled and a cancellation letter will be generated.
4. The amount after deductions will be credited to the registered Bank Account number through RTGS/NEFT.

5. The cancellation charges are as mentioned below

S.No	Cancellation Event	Amount to be deducted from Rent Amount
1.	Before 10 days or more of Booked Start Date	25%
2.	Before 3 To 9 days of Booked Start Date	50%
3.	Before 1 To 2 days of Booked Start Date	75%
4.	Before 24 Hours of Booked Start Date	100%

B) Cancellation by JDA

1. If the Community Centre is required for Election purpose, Natural Calamities relief work or for any Government use Jaipur development Authority reserves right to cancel the booking at any point of time. In such case it will be informed by JDA and 100% payment will be refunded through RTGS/NEFT to applicant's bank account.

Refund Process.

1. After the date of event, JDA will verify the units of electricity consumed as per the bill of JVVNL.
2. The security amount after adjustment (if any) will be transferred to the applicant's Bank Account online through RTGS/NEFT.

General Terms & Conditions

1. The Applicant or representative will not be allowed to tamper with the electricity / water connections or any another furnishings and fittings in any manner what so ever.
2. The applicant will be allowed to take an additional temporary electric connection for Coffee Machine / Desert Coolers.
3. The applicant has the choice of availing or not availing of the 3 Phase connection provided by JDA.
4. In case the applicant uses the 3 Phase connection provided by JDA, the prevailing electricity charges as fixed by Jaipur Vidyut Vitran Nigam Limited (JVVNL) along with 10% maintenance charges will be payable.
5. Applicant will have to deposit an advance amount towards electricity charges as per norms.
6. The Junior Engineer designated by the Deputy Commissioner of the concerned Zone will be responsible for verifying the units of electricity consumed as per the bill of JVVNL for the purpose of refund of excess amount (if any) from the advance amount deposited against electricity charges.
7. The applicant will be completely responsible for the safety of his belongings and valuables.
8. Consumption of alcohol and smoking is strictly prohibited inside and within the premises of the community center.
9. The Community Center may be booked for maximum 3 days at a time.
10. The Community Center can be booked within a period of one year from current date.